



1 Motion to approve- H Ames Second- W Wimmer

2 L Campbell couldn't get the commitment of service letters to open on his computer. He was given a copy.  
3 J Mock said they had been waiting for the water study and commitment of service letter. It took several  
4 weeks.

5 D Astle wanted to know how long it had been posted.

6 He was answered that it was posted the previous Friday.

7 H Ames said he understood that the only thing the Commission was waiting for was the letter to be signed.

8 Vote: Yea: H Ames, D Astle, L Campbell, J Mock, W Wimmer

9 Nay: None.

10 Abstained: None.

11 Excused: None.

12  
13 **Item No. 4. Everton Minor Subdivision Amendment #1 Phase 1: The Providence City Planning**

14 **Commission will consider for approval a request from Stephen Harrison for preliminary plat approval of an**  
15 **amendment of approximately 3.68 acres of Everton Minor Subdivision, Parcel ID # 02-115-0045, located**  
16 **generally at 400 East and 800 South.**

17 Motion to approve this preliminary plat- W Wimmer Second- D Astle

18 D Astle asked if there was a question about fire access.

19 J Mock said there is a fire lane.

20 D Astle said he had a question about the sewer easement hooking beyond the plat all the way to the street. S  
21 Bankhead said they are putting the sewer in the public utility easement. She said this subdivision is an  
22 amendment of another subdivision so there is a recorded plat from the original subdivision.

23 D Briel asked what the proposed new impact meant.

24 S Bankhead said it meant the new lots.

25 D Astle asked how the commitment of service letter is figured dependent on the size of the lot.

26 S Bankhead said each commitment of service letter is based on ERC's. She said they figure the use during  
27 the highest month and average that based on a one inch connection. She said it is based off of Providence,  
28 not the County or State.

29 J Mock asked if it would actually be more than two lots.

30 S Bankhead said one is already hooked up to the system.

31 J Mock asked if there would be underground utilities.

32 S Bankhead said yes.

33 D Astle asked about the curb and gutter on 400 East.

34 S Bankhead said they will be working on that during the construction drawings with the development  
35 agreement.

36 D Briel asked if there will be a second letter if another phase comes in.

37 S Bankhead said that if they come through the current ordinance then there would be another letter.

38 L Campbell asked about the next phase. He wanted to know if they would have to do another commitment of  
39 service letter.

40 S Bankhead said that another phase would have to do the entire process for their subdivision.

41 H Ames asked about the existing impact as zero and the proposed new impact as two. He thought maybe R  
42 Eck considered something already hooked up as not an impact any more.

43 H Ames asked if it is clear we aren't giving them water for the entire 6.55 acres.

44 S Bankhead said the approval is for 2 new connections, the acreage doesn't matter.

45 Vote: Yea: H Ames, D Astle, L Campbell, J Mock, W Wimmer

46 Nay: None.

47 Abstained: None.

48 Excused: None.

49  
50 **Staff Report:**

51 **S Bankhead:**

52 She reminded them about the joint workshop on Tuesday, January 15<sup>th</sup> at 7:00pm.

53 H Ames requested another reminder before the workshop.

1 W Wimmer asked if we finalized how the Commission is going to start doing things.  
2 J Mock asked about the other meeting with the City Council and Planning Commission.  
3 S Bankhead said there hasn't been a date set for that meeting. The Planning Commission will be invited and  
4 be able to discuss their vision statement for the next two years. She said it will most likely be a Saturday  
5 morning in February.  
6 J Mock said that ordinances need to have a Council member sponsor them. In order to save time and effort  
7 the joint meeting may be a good place to see what the Council sees as their vision and come to agreement.  
8 He especially wanted to work on the Historic Preservation District.  
9 S Bankhead said the Staff and Council realize the Planning Commission's time is precious and have talked  
10 about things with the City Council. The Council will approve the idea and then time will be spent going after  
11 the proposed idea.  
12 L Campbell asked about the updated Transportation Master Plan.  
13 S Bankhead said they took a tour of the City about 3 weeks ago. Max Pierce, the City Engineer, is putting  
14 together a scenario for the downtown area. When that is ready they will be ready to present to the Planning  
15 Commission. She said it should be coming fairly soon.

16  
17 Motion to adjourn-D Astle Second- L Campbell

18 Vote: Yea: H Ames, D Astle, L Campbell, J Mock, W Wimmer

19 Nay: None.

20 Abstained: None.

21 Excused: None.

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Jon Mock, Chairman

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Katie McDermott, Office Specialist

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26 Meeting adjourned at 6:32pm.

27 Minutes taken and prepared by Katie McDermott.