

1 **PROVIDENCE CITY COUNCIL MEETING**
2 **May 8, 2018 6:00 PM**
3 **Providence City Office Building, 164 North Gateway Drive, Providence UT**
4

5 Opening Ceremony:

6 Call to Order: Mayor Drew
7 Roll Call of City Council Members: Mayor Drew
8 Attendance: Kirk Allen, Kristina Eck, Dennis Giles, Roy Sneddon
9 Pledge of Allegiance: Mayor Drew
10 Opening Remarks – Prayer: Mayor Drew asked for a moment of silence for Jeff Baldwin
11

12 **Approval of the minutes**

13 **Item No. 1.** The Providence City Council will consider approval of the minutes of April 24, 2018.

14 **Motion to approve the minutes of April 24, 2018 – K Allen, second – D Giles**

15 **Vote:**

16 **Yea: K Allen, K Eck, D Giles, R Sneddon**

17 **Nay: None**

18 **Abstained: None**

19 **Excused: None**

20 Corrections prior to vote:

- 21 • Page 3 Line 101 state:
- 22

23 **Public Comments:** Citizens may appear before the City Council to express their views on issues within
24 the City’s jurisdiction. Comments will be addressed to the Council. Remarks are limited to 3 minutes per
25 person. The total time allotted to public comment is 15 minutes. The City Council may act on an item, if
26 it arose subsequent to the posting of this agenda and the City Council determines that an emergency
27 exists.

- 28 • Jason Watterson, Utah Local Government Trust, presented the City and TAP award. This is an
29 award for safety. The City has received the award two of the past three years. The City also had
30 an unannounced inspection from Utah OSHA and received an outstanding review.
- 31 • J Watterson explained the Trust was created by the legislature in 1974, when the private
32 insurance market did not want to assume public risk.
- 33 • J Watterson lives in Cache County. He reported the majority of the major communities
34 participate in the TAP program.
- 35 • Hal Hansen asked about the process to fill the mid-term vacancy. Mayor Drew explained the City
36 has given notice of the vacancy, and will interview applicants during the May 22 Council
37 meeting.

38 **Business Items:**

39 **Item No. 1. Bid Award Resolution 013-2018:** The Providence City Council will consider for adoption a
40 resolution awarding the bid for the Baur Avenue Water Project.

41 **Motion to approve Resolution 013-2018 awarding the bid for the Baur Avenue Water Line Project to**
42 **Rupp Excavation & Trucking – K Allen, second – K Eck**

43 **Vote:**

44 **Yea: K Allen, K Eck, D Giles, R Sneddon**

45 **Nay: None**

46 **Abstained: None**

47 **Excused: None**

1 Discussion prior to vote:

- 2 • R Stapley reported seven firms attended the mandatory pre-bid meeting. We received bids from
3 three of the firms. He recommended awarding the bid to the low bidder, Rupp Excavation &
4 Trucking. The project should be completed by the end of August 2018.
- 5 • George Hill asked if the project only affected Baur Avenue. R Stapley explained this is the second
6 phase of the project and will go along 500 South from 100 East to Main Street; then along Main
7 Street from 500 South south through the Kohler property to the south City boundary and east
8 and south in Baur Avenue.
- 9 • The project estimate was \$450,000; the low bid was \$376,257.36.

10
11 **Item No. 2. Discussion:** The Providence City Council will discuss options for 700 South in the Sunrise
12 Acres 3 subdivision.

- 13 • Mayor Drew explained he prepared a list of five options that the staff has reviewed. He
14 explained 700 South is a transportation corridor on the City Transportation Plan. The plan the
15 developer presented in the previous council meeting, had eight lots with a cul-de-sac on the
16 south end and a road going to the west.
- 17 • The staff recommended the developer reduce the lot widths to the minimum and establish a
18 road on the south end of the development that would extend both east and west.
- 19 • K Allen felt if 700 South did not remain, the Transportation Plan would need to be revisited. K
20 Allen felt working with the lot sizes and keeping with the transportation plan in tact was the
21 best solution. The Council agreed.

22
23 **Item No. 3. Workshop:** The Providence City Council will discuss the proposed 2019 budget

- 24 • S Bankhead stated Mayor Drew presented a great budget presentation to the town hall. She
25 explained the details of the budget by reviewing line items.
- 26 • In house fire marshal duties were discussed. S Bankhead explained that going with a volunteer
27 option would reduce response time. A citizen at the town hall meeting explained homeowner's
28 insurance policies would increase by about \$1000.00.
- 29 • S Bankhead explained the impact fees from the estimated 35 new single family homes being
30 built next year can be used to go towards park development.
- 31 • S Bankhead explained the budget for the cemetery project will need to be revisited next year to
32 add additional plots. The first phase of the project will be to extend the south road east and
33 build the retaining wall.
- 34 • S Bankhead explained after discussion with the Mayor consolidation of line items sanitation,
35 green waste and recycling into public health and safety was a more logical place because it is
36 not city administration.
- 37 • S Bankhead explained in the budget report that the funds for the election are for advertising this
38 year.
- 39 • Mayor Drew explained the attorney fees that are paid are not part of the court even though the
40 case is heard here. Therefore moving the attorney fees out of the justice court gives a much
41 clearer picture.
- 42 • K Eck asked what the life expectancy of a new road is. R Stapley explained there are a lot of
43 variables but usually it is around 20 years.
- 44 • S Bankhead explained the sewer treatment portion of the monthly bill will increase roughly 10%.
45 This increase comes strictly from Logan City.
- 46 • R Stapley explained he would like to outsource a company to repair the collars of the sewer man
47 holes and storm drains. There are over 1000 in the city. The amount that is budgeted will not

1 repair all but will make a significant difference.

- 2 • S Bankhead explained there are 1 time items needed for the storm water master plan and a
- 3 better vehicle.
- 4 • K Allen recommended having a spreadsheet that shows a quick summary of expenses would be
- 5 much easier to read.
- 6 • It was discussed if it would be beneficial to have an in-house engineer and outsourcing some of
- 7 the work. Mayor Drew explained a meeting is needed with the City Engineer and his firm.
- 8 • Mayor Drew explained the City does not have money; it is the taxpayers' money. Generally,
- 9 developers put in roads, streets, waterlines, etc. The City does not subsidize development. The
- 10 City does maintenance, repair, and replace of infrastructure.

11
12 **Staff Reports:** Items presented by Providence City Staff will be presented as information only.

13 S Bankhead:

- 14 • S Bankhead reported the City received the reimbursement from the Cache County Council of
- 15 Governments (CCCOG) money for the Gateway Drive Extension.
- 16 • S Bankhead reported the April invoice list was attached to the staff report.

17 R Stapley:

- 18 • R Stapley has scheduled \$250,000 for chip seal in July/August. The chip seal will start at Logan
- 19 city limits on 1700 south and extend to the highway. 200 West and Garden Drive is also
- 20 scheduled for chip seal. HA5 treatment will be in June.
- 21 • R Stapley felt it was important to note the water from the well at the cemetery is not drinkable
- 22 and is marked properly.
- 23 • K Eck reported the sidewalk along Cove Street has been damaged due to landscaping at two of
- 24 the homes.

25
26 **Council Reports:** Items presented by the City Council members will be presented as informational only;

27 no formal action will be taken. The City Council may act on an item, if it arose subsequent to the posting

28 of this agenda and the City Council determines that an emergency exists.

29 Mayor Drew reported he attempted to contract the school district, but was not able to connect.

- 30 • K Eck will meet with 800 South neighbors on May 17, 2018 at 5:00 pm. There is \$50,000
- 31 available in grant money for playground equipment. K Eck will submit the application.
- 32 • D Giles reminded the Council they needed to decide how many would need rood for the
- 33 September ULCT Fall Conference. It was decided five rooms would be needed.
- 34 • K Allen – no report
- 35 • R Sneddon – no report
- 36 • Mayor will meet with Jason Fuhriman on Friday.
- 37 • Mayor gave the Council members a copy of the notice of the mid-term vacancy.

38
39 **Executive Session Notice:**

40 The Providence City Council may enter into a closed session to discuss pending or reasonably imminent

41 litigation as allowed by Utah Code 52-4-205(1)(c).

42 The Providence City Council may enter into a closed session to discuss professional competence or other

43 factors allowed by Utah Code 52-4-205(1)(a).

44 The Providence City Council may enter into a closed session to discuss land acquisition or the sale of real

45 property Utah Code 52-4-205(1) (d) and (e).

- 46 • No closed session held.

47 **Motion to adjourn – K Eck, second – D Giles**

1 **Vote:**
2 **Yea:** K Allen, K Eck, D Giles, R Sneddon
3 **Nay:** None
4 **Abstained:** None
5 **Excused:** None

6
7 Meeting adjourned at approximately 8:55PM
8 Minutes prepared by Mindi Petersen.

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12 _____
13 John Drew, Mayor

Skarlet Bankhead, City Recorder

DRAFT