

1 **PROVIDENCE CITY COUNCIL MEETING**  
2 **Monday, May 16, 2016 6:30 p.m.**  
3 **Providence City Office Building**  
4 **15 South Main, Providence UT**  
5

6 Call to Order: Mayor Calderwood  
7 Roll Call of City Council Members: Mayor Calderwood  
8 Attendance: Kirk Allen, Jeff Baldwin, John Drew, Dennis Giles, Roy Sneddon  
9 Pledge of Allegiance: Mayor Calderwood

10  
11 **Budget Workshop:** The Providence City Council will discuss the proposed budget for Fiscal Year 2017 for all funds.  
12 Mayor Calderwood: Reviewed the cash on hand as of March 31, 2016

- 13 • General Fund \$3,480,000
- 14 • Capital Fund (\$7,000)
- 15 • Water Fund \$2,810,000
- 16 • Sewer Fund \$2,760,000
- 17 • Storm Water Fund \$455,000

18 Mayor: City is financially sound at \$9.4 million, including checking account as of 3-31-16.  
19

20 This budget draft anticipates General Fund revenue and expenses of \$3,186,700. There is no tax increase in this  
21 budget. The Capital Project Fund will be adjusted in July to allow for the Construction in Progress projects.  
22 The Water Fund anticipates \$1,045,000 in revenue and \$841,500 in expenses. The Sewer Fund anticipates  
23 \$844,000 in revenue and \$835,000 in expenses. The Storm Water Fund anticipates \$127,000 in revenue and  
24 \$126,000 in expenses. This budget does not include a fee increase; but in order to build reserves for future  
25 construction projects, a fee increase should be considered.  
26

27 The following Construction in Progress projects were discussed:

- 28 • To increase capacity for baseball and tennis, the City is adding lights to the middle ball diamond and the  
29 tennis courts at Zollinger Park. This lighting project was estimated at \$287,000 and will use impact fees.
- 30 • 164 North Gateway Drive Building remodel. The remodel will be close to \$200,000. This is \$100,000 more  
31 than originally planned. A public hearing to adjust the 2016 budget for the remodel is scheduled for May  
32 24.
- 33 • The City received RAPZ money for Pickleball courts at Alma H Leonhardt Park.
- 34 • The Fuhrman Drive improvement project is underway. This project should be finished during the 2016  
35 fiscal year.
- 36 • The 300 East (870 South – 1000 South) improvement project has started. This project will continue into  
37 the 2017 fiscal year.
- 38 • The City has advertised for bids for the 400 South (100 E to 200 W) project. This project will start about  
39 the middle of June and will be completed in fiscal year 2017. This adjustment will be included in the May  
40 24 budget hearing.
- 41 • The engineering design is underway for the extension of Gateway Drive to 100 South. This project will use  
42 money awarded from CCCOG.
- 43 • With changes in personnel in Public Works, the following projects were budgeted for in the 2016 budget  
44 but were not started. They will be included in the 2017 budget.
  - 45 ○ Vehicle cover at the Public Works Facility
  - 46 ○ GIS (Graphic Information System)
  - 47 ○ Purchase a lift truck
  - 48 ○ Additions to the SCADA (electronically monitors the water system)

49 The following will be added to the 2017 budgets:

- 50 • Water capital facilities plan and impact fee analysis
- 51 • Emergency plan for the water system, including generators and spare pump motors.

- 1 • Upgrade main and services lines for Baur Avenue, which will include street repair. The water fund will pay  
2 for the street repair as part of the line upgrade project.

3 The Council asked about water pressure in the Hillsborough area and about the plan for water city wide.

- 4 • The City has a water model that helps the City plan for development and expansion of the water system.  
5 There could be some small worries about water pressure on the east end of Hillsborough, but it will meet  
6 the State requirement for water pressure.  
7 • Water Zone 2 is getting close to storage capacity during the high use days in July and August. We need to  
8 plan ahead to build water tank in Zone 2.

9 Personnel needs were discussed.

10 It is difficult for the staff to accomplish all tasks that need to be done now.

- 11 • Public Works cannot complete their current work load. Public Works has 8 full time people. We are trying  
12 to hire one more.  
13 • City office staffing was discussed. If development continues then we need more people to process land  
14 use items. Using city council members to help the staff was suggested.  
15 • We are looking for a full time person to run recreation and perform athletic field maintenance.  
16 • Because the Cache County employment is less than 3%, it is hard to find good qualified people. We can't  
17 compete with starting wages as low as \$9 and \$10 per hour. This budget includes a 3% cost of living  
18 increase for most of the employees.

19  
20 In the future and the Council would like to include graphic presentations for citizens to see so they understand,  
21 and someone to explain it.

22  
23 Council Report:

- 24 • D Giles reported there were goats loose in Braegger Park last night. George Zimmerman put them in his  
25 back yard.  
26 • Mayor Calderwood reported someone left a sheep carcass at the very east end of 1000 South.

27  
28 Executive Session Notice:

29 The Providence City Council may enter into a closed session to discuss pending or reasonably imminent litigation as  
30 allowed by Utah Code 52-4-205(1)(c).

31 The Providence City Council may enter into a closed session to discuss professional competence or other factors  
32 allowed by Utah Code 52-4-205(1)(a).

33 The Providence City Council may enter into a closed session to discuss land acquisition or the sale of real property  
34 Utah Code 52-4-205(1)(d) and (e).

35 No executive session.

36  
37 **Motion to adjourn: J Baldwin, second – K Allen**

38 **Vote: Yea: K Allen, J Baldwin, J Drew, D Giles, R Sneddon**

39 **Nay: None**

40 **Abstained: None**

41 **Excused: None**

42 Meeting adjourned at 9:00 pm.

43 Minutes recorded by S Bankhead and prepared by A Hicken.



44  
45  
46  
47  
48 A handwritten signature in black ink, appearing to read "Don W. Calderwood".

49 Don W. Calderwood, Mayor

A handwritten signature in blue ink, appearing to read "Skarlet Bankhead".  
Skarlet Bankhead, City Recorder



