

1 **PROVIDENCE CITY COUNCIL MEETING**

2 **June 11, 2013**

3 **15 South Main, Providence UT**

4
5 Call to Order: Mayor Liechty

6 Roll Call of City Council Members: Mayor Liechty

7 Attendance: D Calderwood, J Russell, R Liechty, R Call, D Astle, B Bagley

8 Excused: None

9 Pledge of Allegiance: Mayor Liechty

10
11 **Approval of the minutes**

12 **Item No. 1.** The Providence City Council will consider approval of the minutes May 31, 2013 City Council
13 meetings.

14
15 **Motion to approve minutes with the following corrections: J Russell, second – B Bagley**

16 Page 1, Line 50 - S Bankhead said we need a total of 5 members

17 Page 2, Line 3 – Ralph was talking about LUA, Dale was talking about Appeal Authority. Bill's comments
18 were about LUA.

19 Page 2, Line 26 – change to Obamacare

20 Page 3, Line 33 – S Bankhead, relatively lower than Public Safety Department and other departments.

21 Clarify who is asking the questions throughout document.

22 Page 4, follow up item on line 8 make sure that comes as action item in next Council meeting

23 Page 4, line 14 - How much longer do we owe on that bond.

24 Page 4, Line 24 - Skarlet wants each Council Member to give a goal regarding the budget, i.e., what is
25 important about the budget, is the budget clarified accurately, etc.

26 Page 4, Line 38 – feels like this would prevent people from building accessory buildings.

27 Page 5, line 1 Changes were looked at some time ago . . . "He feels like this won't be an issue"

28 Page 7, line 2 – asphalt will be gone – make correction.

29 **Vote: Yea: D Calderwood, J Russell, R Call, D Astle, B Bagley**

30 **Nay: None**

31 **Abstained: None**

32 **Excused: None**

33
34 **Public Comments:** Citizens may appear before the City Council to express their views on issues within the
35 City's jurisdiction. Comments will be addressed to the Council. Remarks are limited to 3 minutes per
36 person. The total time allotted to public comment is 15 minutes The City Council may act on an item, if it
37 arose subsequent to the posting of this agenda and the City Council determines that an emergency exists.

- 38
- 39 • S Eames had two questions. Has business Item No. 3 has been removed?
 - 40 • Mayor said Business Item No. 3 has been removed from the agenda.
 - 41 • S Eames asked what happens now that the Appeal Authority has heard her appeal and will their
42 decision be in writing.
 - 43 • Mayor said the Appeal Authority will take about a 15 day window to make a decision and it will
44 be in writing.
 - 45 • J Drew asked if there will be a public hearing
 - 46 • Mayor said no.
 - 47 • S Bankhead said the Appeal Authority will submit their decision in writing and will send copy to
48 all parties involved.

48 **Public Hearings:**

49 **Item No. 1. 6:15 p.m. Proposed 2014 Budget:** The purpose of the public hearing is to provide an
50 opportunity for anyone interested to comment on the proposed budget for Fiscal Year 2014 for all funds
51 before action is taken. The City Council invites you to attend the hearing in order to offer your
52 comments/suggestions.

53 **Motion to open public hearing: R Call, second - D Astle**

- 1 • S Bankhead said this reflects the changes made in the May 31, 2013 budget workshop. The total tax revenue shouldn't be \$1,780,000; it should be \$1,765,000 because we lowered the Municipal Telephone Tax license from \$90,000 to \$75,000. The Resolution you have before you and the copy of line items on your desk should reflect everything we discussed. These changes should still give Randy plenty of money for his road projects. He also has the \$230,000 in class C funds.
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- 6 • D Astle had a question on the Current Year Property Tax – would it be better to have two line items there, one for property tax and one for sales tax revenue?
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- 8 • S Bankhead said it should just say tax revenue.
- 9 • R Call thought it would be nice to see both property and tax revenue lines.
- 10 • B Bagley asked if have any RAPZ tax?
- 11 • S Bankhead said the City didn't make a formal application for anything this year. She anticipates that we will get around \$10,000 but doesn't know for sure. We finished our tennis court project this year and we want to make a really good presentation to rebuild the softball diamond. That is going to be a large request. We need to make sure we have spent all our RAPZ money before we go in with that request.
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16 **Motion to close public hearing on proposed budget 2014: D Astle, second - B Bagley**

17 **Vote: Yea: D Calderwood, J Russell, R Call, D Astle, B Bagley**
 18 **Nay: None**
 19 **Abstained: None**
 20 **Excused: None**

21 **Item No. 2 6:25 p.m. 2013 Budget Adjustment:** The purpose of the public hearing is to provide an opportunity for anyone interested to comment on the proposed budget amendment for Fiscal Year 2013 for all funds before action is taken. The City Council invites you to attend the hearing in order to offer your comments/suggestions.

22 **Motion to open Public Hearing to finalize the 2013 Budget Adjustment: J Russell, second – R Call**

- 23 • S Bankhead said the revenues we have budgeted are \$2,931,700. Our actual revenues that we have received as of May are \$2,801,357 in our General Fund Revenue. We have exceeded the revenues we anticipated. Most of that has been in licenses and permits, particularly in the building department. We've brought in \$107,000 this year. I wasn't able to get all the outstanding purchase orders. I would like to ask that we schedule another meeting to go over the details of the budget. The proposed year end budget for fiscal year 2013 is \$3,073,900 and that does not include using any prior year money so I need to make some adjustments for that. That gives us \$154,000. I know some of that is in construction. Some of that is in the regular general fund construction and some of that is in the Capital Improvements. I want to make sure we move the appropriate amount of money into Capital Improvements. I don't have enough information to give you a clear year end budget at this point.
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37 **Motion to close public hearing: R Call, second - D Astle**

38 **Vote: Yea: D Calderwood, J Russell, R Call, D Astle, B Bagley**
 39 **Nay: None**
 40 **Abstained: None**
 41 **Excused: None**

42 **Business Items:**

43 **Item No. 1: Resolution 13-013.** The Providence City Council will consider for adoption a resolution approving the proposed 2014 Budgets for all funds.

44 **Motion to accept Item No. 1: Resolution 13-013: B Bagley, second D Calderwood**

- 45 • J Russell said Resolution 13-03 is for 2014, not 2013
- 46 • D Astle - Page 2, asked if we get any funds for state liquor anymore.
- 47 • S Bankhead they go straight to the County.
- 48 • D Astle had a question about soccer registration. We only took in \$800.
- 49 • S Bankhead said we no longer do soccer, only kickball in the fall, because of the South Valley Soccer League.
- 50 • D Astle - Page 3, Interest Earnings cash balances are still roughly the same?
- 51 • S Bankhead said she was concerned putting \$20,000 but thinks the City will spend some of our
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- 53

- 1 cash balances with the roundabout and street improvements.
- 2 • D Astle – Page 1, Administration Budget – office equipment, asked about the \$30,000 for the
- 3 coming year.
- 4 • S Bankhead said we are going to have to redo our accounting software. The money that was
- 5 approved for this last year didn't get spent.
- 6 • B Bagley asked if we lease anything from Les Olsen.
- 7 • S Bankhead said we do, but that comes out of the General Office Supplies, not part of our service
- 8 agreement. As you can see on office supplies we have a CY actual of \$41,000 but that includes
- 9 the credit card fees from the banks.
- 10 • D Astle asked about the liability insurance.
- 11 • S Bankhead said she hasn't received the quote yet, that is why this is a liberal amount. There is
- 12 one more payment that should come out of this, but she thinks it will be about \$45,000. We also
- 13 added a couple of vehicles and added some liability for one of our buildings.
- 14 • B Bagley asked about the library.
- 15 • S Bankhead said the County changed their billing process last year so we had to pay the Library
- 16 at the first of the 2012 budget and at the end of the 2012 and so we didn't have a library amount
- 17 due in this fiscal year and will pay again in July.
- 18 • B Bagley asked about the Macey's payout.
- 19 • S Bankhead said February 2014 is our last payout.
- 20 • D Astle asked about individual green waste collections.
- 21 • S Bankhead said that is bulked in to the sanitation charge.
- 22 • B Bagley asked about Community Development - Historical Preservation. The \$8,000 for this year
- 23 is for the DVD on the Quarry?
- 24 • S Bankhead said their allocation is about \$1,100 – \$1,200. But they didn't get the DVD done on
- 25 this year's budget so that is why it is \$8,000; \$3,000 for the DVD and \$3,000 for their training.
- 26 Since this is a reimbursable we have to pay it out and then bill for it.
- 27 • D Astle asked about the election budget.
- 28 • S Bankhead said we do not have any responsibility with the County. This is assuming we will do
- 29 paper ballots, but I don't know what the estimate of registered voters will be. Since we won't
- 30 have a primary, we probably won't spend that much. This is budgeted for paper ballots.
- 31 • D Calderwood asked about the bond issue.
- 32 • S Bankhead said that is the School District, not the County and they don't automatically get to
- 33 use the County equipment. We will have County people voting in our election that need to vote
- 34 for the School District, but they are in the unincorporated area. We need to make sure they get
- 35 the correct ballot.
- 36 • D Astle asked about baseball recreation and what we collect in fees.
- 37 • S Bankhead said we were down a bit this year, but generally we collect about \$14,000.
- 38 • D Astle asked if this budget amount allows for new catchers equipment.
- 39 • S Bankhead said we just purchased new equipment two years ago. If they equipment is in bad
- 40 repair, the coaches need to take better care of that. We may reduce our stock of bats and batting
- 41 helmets through attrition. Most kids bring their own bats and helmets; however if someone
- 42 doesn't have their own equipment, we would certainly want to have that provided for them. Our
- 43 insurance on those kids is about \$17/player. We have to have a rider with our insurance.
- 44 • D Astle asked what the Cemetery Professional Services were.
- 45 • S Bankhead said that was a mowing contract.
- 46 • B Bagley asked about the sauerkraut dinner.
- 47 • S Bankhead said the City will spend about \$8,000 on that dinner.
- 48 • B Bagley asked about the summer recreation program. Does that include the City Celebration we
- 49 just had?
- 50 • S Bankhead said that was just the Fun in the Sun program we have for the younger kids. This
- 51 budget is a little different because it is broken out in different areas so we could see where we
- 52 were spending our money.

- 1 • B Bagley asked how many people patronize the Movie in the Park.
- 2 • S Bankhead said about 100-150. The first Movie in the Park that we held at Von's Park had about
- 3 65 people. We think they will do better this year because we are better prepared. The Halloween
- 4 movie was cold and wet. The Halloween movie this year will be a week earlier, not the day of the
- 5 dinner and hopefully it will be better attended and involve the Youth Council.
- 6 • D Astle asked if we're getting around 3,000 people per year total for the concerts and the
- 7 movies.
- 8 • S Bankhead said probably about 750 between the two (concerts and movies).
- 9 • B Bagley had a question about Public Works, lease payments.
- 10 • S Bankhead said that's for the backhoe.
- 11 • D Astle asked about the projects budgeted for our parks this year.
- 12 • B Bagley asked if these amounts included mowing or not.
- 13 • S Bankhead said \$1,070.31 is the bulk of that.
- 14 • D Astle asked if the mowing budget included spraying?
- 15 • S Bankhead said no, the spraying gets divided up.
- 16 • B Bagley had a question about Public Works – is the difference between the two years because of
- 17 the sander?
- 18 • S Bankhead said this \$30,000 is Randy's new truck. I think it will be less than that, but by the time
- 19 we get it property equipped it will be close to \$30,000.
- 20 • B Bagley asked if we're shareholders in Spring Creek Water and if we have to pay for that.
- 21 • S Bankhead said we are shareholders, but that also includes Blacksmith Fork. That could probably
- 22 be adjusted.
- 23 • R Call said we have budgeted about \$5,000 for the canyon projects. Jim Williamson, President of
- 24 Spring Creek Water Company, said he didn't want participation, but that is still in debate.
- 25 • S Bankhead talked about the water meter inventory replacement. Generally we look at about
- 26 \$35,000, but this year we have budgeted \$50,000. We have converted to some radio reads and
- 27 they did not have the longevity we had hoped for. We are working with the company to make
- 28 that right and we feel like now is the time to go completely to radio read meters versus the
- 29 touch, so that is why there is a bump in that.
- 30 • D Astle asked about depreciation expense in the Water Department.
- 31 • S Bankhead said we don't expense out the bond payment, it goes toward the debt, so if I were to
- 32 put the depreciation expense in and show the \$88,000 in debt service, they overstate the
- 33 expenses.
- 34 • D Astle said that depreciation is something that should be charged against the department.
- 35 • S Bankhead said at the end of the year you don't see an expense for principle and interest, but
- 36 you will see an expense for depreciation.
- 37 • D Astle asked about enterprise funds vs. general funds. I think it would make a lot of sense to
- 38 have a sinking fund and start accumulating cash in a separate area so we have a more accurate
- 39 picture of what our income versus expenses really are.
- 40 • S Bankhead said she can adjust that, putting \$170,000 in depreciation expense and that will
- 41 reduce the excess revenue to \$118,000.
- 42 • B Bagley asked about storage and construction.
- 43 • S Bankhead said \$133,000 went to Canyon Road and Sego Lily Lane just for water. Satsuma will
- 44 come out of this year's budget. When we get done with this we need to look at next year's
- 45 budget. This \$50,000 is looking at our participation with the 300/1700 South Project.
- 46 • B Bagley asked if this is where we are participating 7% with the County.
- 47 • S Bankhead said just on the road, not water and sewer.
- 48 • D Astle said you are under last year's budget. I congratulate you on this. Citizens like to know
- 49 where their tax dollars are going.
- 50 • B Bagley echoed that statement. He had one question about cemetery construction for
- 51 \$100,000.
- 52 • S Bankhead said we have purchased some property but the sprinkler system isn't in. \$100,000 is

1 liberal. We have it in Perpetual Care, and it may not cost us that much, but Shane feels like we
2 need to finish our project out there, which includes waterlines, turf, trees, etc. to develop the
3 land.

- 4 • D Astle commented that our wages and benefits have gone down by almost \$50,000 between
5 2013 and 2014 projected. Are there any raises built into that budget? Wages are going up but
6 benefits are going down.
- 7 • S Bankhead said we have more employees without benefits and fewer employees. We do have a
8 wage increase of 3% in this budget.

9 **Vote: Yea: D Calderwood, J Russell, R Call, D Astle, B Bagley**
10 **Nay: None**
11 **Abstained: None**
12 **Excused: None**

13 **Item No. 2: Resolution 13-014.** The Providence City Council will consider for adoption a resolution
14 approving the budget amendment for the 2013 Budgets for all funds.

15 **Motion to continue Resolution 13-014 to next Council Meeting on June 25th: D Astle, second - J Russell**

- 16 • B Bagley asked the correction on the water fund expense be made.
- 17 • Mayor would like to meet next week on June 20.
- 18 • R Call I don't see how delaying helps. We already know the numbers.
- 19 • S Bankhead said it's just a matter of whether the money goes in public works or capital project
20 fund so that we don't exceed our fund balance requirements. I can't make that adjustment
21 without telling you about it first.
- 22 • J Russell said he wasn't inclined to vote on numbers he hasn't seen and it isn't fair to Skarlet to
23 have her do that.
- 24 • D Astle also would prefer to see it before he votes on it.
- 25 • Council decided to hold meeting on June 25, 2013.

26 **Vote: Yea: D Calderwood, J Russell, D Astle, B Bagley**
27 **Nay: R Call**
28 **Abstained: None**
29 **Excused: None**
30

31 **Item No. 3.** The Providence City Council will consider changing the Mayor Pro-Tem

32
33 **Staff Reports:** Items presented by Providence City Staff will be presented as information only.

- 34 • S Bankhead reported the roundabout is functioning. Discussed the Appeal Authority Hearing. The
35 notice will be emailed. The City Celebration brought in almost \$4,400 in revenue. Our numbers
36 were down a bit in the fun run, but the LDS church change on missionary age may have affected
37 that number. Thanks to everyone who came, sponsored and supported our City Celebration. I
38 met with Logan City yesterday and they have to bring their ammonia levels into compliance. They
39 are looking at about \$125 million to upgrade their sewer. They have consultants working on that
40 and funding resources. Mayor Watts has talked about creating a sewer district with Logan
41 building the infrastructure and bond for it, with other municipalities paying increased user fees,
42 but those fees won't be increased for a couple of years and they hope not as high as originally
43 anticipated.
- 44 • D Astle asked if there enough momentum to turn this into a sewer district.
- 45 • S Bankhead said she wasn't sure how serious Logan was about going in that direction. Their next
46 City Council meeting is June 25 and they want the public to attend. The consultants will be there
47 to go over the process.
- 48 • S Bankhead said the Mayor went to a short hearing at District Court regarding the Fisher/Bissland
49 vs. Providence City Appeal. They have 21 days to put up a Motion for Summary Judgment. We
50 will have 21 days to respond once that motion is in and then a date will be set for a hearing. They
51 will take testimony.
- 52 • S Bankhead said the next event is the movie in the park at Von's Park on August 16th or 17th.
- 53 • We had a Declaration of Candidacy period last week with 5 people declaring their candidacy. For

1 the two City Council seats we have Steve Liechty, John Drew, and Jeff Baldwin who have
2 declared. A couple of years ago someone complained about the way names were listed on the
3 ballots, so the State ran a random alphabet and that is how they will be listed. The ballot will
4 show Steve Liechty, John Drew and Jeff Baldwin. On the Mayoral election it will be listed as Don
5 Calderwood and Ron Liechty.

- 6 • D Astle asked about the procedure for write-in candidates.
- 7 • S Bankhead there is a procedure and they have 60 days before the general election to declare.
- 8 People who have filed have 20 days before the election to withdraw their name. We will not hold
9 a Primary election.

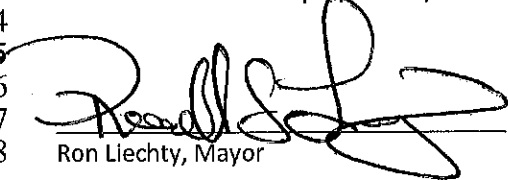
10
11 **Council Reports:** Items presented by the City Council members will be presented as informational only;
12 no formal action will be taken. The City Council may act on an item, if it arose subsequent to the posting
13 of this agenda and the City Council determines that an emergency exists.

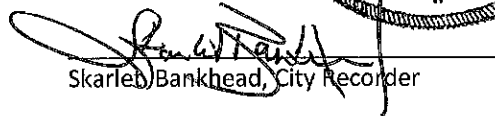
- 14 • B Bagley said he echoes Skarlet's thought on City Celebration, it looked like we had a good
15 crowd. I applaud Skarlet and staff on their work. Would there be any support or thought for a
16 pavilion at the splash pad on the west side? The two pavilions are over on the play ground and I
17 would be supportive of an additional pavilion on the southwest side.
- 18 • S Bankhead said a young man called recently and wanted to plant some trees as an Eagle Project.
19 We have had requests for a game called pickle ball, played on a court about the size of a half
20 tennis court. We are thinking about putting the pickle ball court at Alma Leonhardt Park. It is
21 developed for all ages, but senior citizens seem to be most inclined to play. We will research this
22 more.
- 23 • D Calderwood had nothing to report.
- 24 • J Russell also congratulated everyone on the success of the City Celebration.
- 25 • R Call had nothing to report.
- 26 • D Astle also thanked and congratulated everyone on the City Celebration. He was hoping to see
27 more people at the ball game. Dyer's Woad growing along the streets needs to be taken care of.
28 Frisbee golf at Von's Park is going well.
- 29 • Mayor Liechty said he won't be at the next Council meeting on the 25th of June. There may be an
30 issue with fireworks and the City has to determine what the fireworks season will be.
- 31 • D Calderwood asked if someone from the fire department could advise at the meeting.
- 32 • S Bankhead said Brent Speth, the City's Fire Inspector, can come and advise, but the City Council
33 has to make the decision.
- 34 • There was a question on how far in advance this was posted last year.
- 35 • S Bankhead said there isn't a rule on that. Our most effective way to reach the public was on
36 Facebook.

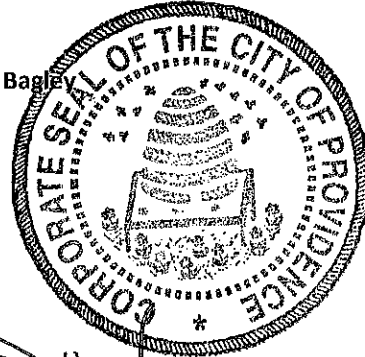
37 **Motion to close: R Call, second D Calderwood**

38 **Vote: Yea: D Calderwood, J Russell, R Call, D Astle, B Bagley**
39 **Nay: None**
40 **Abstained: None**
41 **Excused: None**

42 Meeting adjourned at 7:30 pm
43 Minutes recorded and prepared by C Craven.

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Ron Liechty, Mayor


Skarlet Bankhead, City Recorder



City Council Meeting

June 11, 2013

Please Sign In

Name

City of Residence

JOHN DREW
Sharell Eames
JHYI CLAWSON
JEFF THOMPSON

PROVIDENCE
Providence
Providence

