

1 **PROVIDENCE CITY**  
2 **HISTORIC PRESERVATION COMMISSION MEETING**  
3 **15 South Main, Providence UT**  
4 **July 15, 2014 6:00 p.m.**  
5

6 **Attendance:**

7 **Chair:** Chalene McGrath

8 **Commissioners:** Lindsay Campbell, Howard Christenson, Alma Leonhardt, Shauna  
9 Flammer

10 **Excused:** Carol Nyman, Wes Bitters  
11

12 **Business Items:**

13 Approval of the Minutes. The HPC will consider approval of the minutes from the June  
14 17, 2014 Historic Preservation Commission meeting.

15 **Motion to approve the minutes: Linday Campbell, second - H Christenson**

16 **Vote: Yea:** L Campbell, H Christenson, A Leonhardt, C McGrath, S

17 **Flammer**

18 **Nay:** None

19 **Abstained:** None

20 **Excused:** C Nyman, W Bitters  
21

22 Item No. 1. Election of Vice Chair. The HPC will elect a vice chair.

23 **Motion that H Christenson be vice chair: A Leonhardt, second – L Campbell,**

24 **Vote: Yea:** L Campbell, H Christenson, A Leonhardt, C McGrath, S

25 **Flammer**

26 **Nay:** None

27 **Abstained:** None

28 **Excused:** C Nyman, W Bitters

- 29 • C McGrath welcomed new Commission member, Shauna Flammer.  
30 • S Flammer introduced herself.  
31

32 Item No. 2. HPC Policies and Procedures. The HPC will consider for approval the  
33 Providence City Historic Preservation Policies and Procedures.

- 34 • S Bankhead discussed the difference between bylaws and ordinances. In some  
35 cases the Historic Preservation Commission will be acting as a Land Use  
36 Authority.  
37 • Steps required to establish a Historic District and get on the Historic Register  
38 were discussed.  
39 • Accessory dwelling units were discussed.  
40 • J Russell mentioned there is no official historian for this commission. He also  
41 suggested that attendance at Commission meetings should be considered a priority  
42 for anyone serving on the Commission. He also suggested quarterly meetings if  
43 monthly meetings were not warranted. Some of the Commissioners felt like  
44 monthly meetings were important just to stay current on issues, but felt like July  
45 and December would be good months to cancel meetings.  
46 • Add notifying the chair if able to attend.

- 1 • C McGrath asked the Commissioners to read through and consider the bylaws so  
2 a recommendation can be made to the City Council next month.  
3

4 Item No.3. Projects for 2014. The HPC will report on the 2014 projects; historical  
5 cookbook, sauerkraut making tutorial video, veteran interviews.

- 6 • C McGrath asked if A Leonhardt was working on the veteran's interviews;  
7 reported he wasn't aware.  
8 • C McGrath discussed creating a register for veterans to help find people to  
9 interview.  
10 • The cookbook was discussed. The commission decided to have some submission  
11 rules.  
12 • H Christenson reported the cabbage is ready to cut. He would like some help  
13 filming.  
14 • S Flammer suggested Gordon Low produce it. John Russell with contact several  
15 people.  
16

17 Item No. 4. Booth at Sauerkraut Dinner. The HPC will discuss a possible booth at the  
18 City's sauerkraut dinner.

- 19 • Ideas were discussed.  
20 • S Bankhead suggested using the County Fair as a way to promote the sauerkraut  
21 dinner.  
22

23 **Motion to adjourn: H Christenson, second – A Leonhardt**

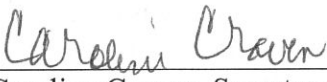
24 **Vote: Yea: L Campbell, H Christenson, A Leonhardt, C McGrath, S**  
25 **Flammer**

26 **Nay: None**  
27 **Abstained: None**  
28 **Excused: C Nyman, W Bitters**

29 Meeting ended at 7:20.

30  
31 Minutes recorded by S Bankhead and prepared by C Craven.  
32  
33

34   
35 \_\_\_\_\_  
36 Chalene McGrath, Chairman

34   
35 \_\_\_\_\_  
36 Caroline Craven, Secretary



