

**Providence City Council Meeting
Providence City Office Building
15 South Main, Providence UT
Tuesday, January 24, 2006; 6:30 p.m.**

Attendance: Mayor: Randy Simmons
Council: Kathy Baker, Stacie Gomm, Deon Johnson, Ron Liechty,
Trent Rasmussen
City Administrator/Recorder: Skarlet Bankhead
Public Works Director: Randy Eck

The Providence City Council will begin discussing the following agenda items at 6:00 p.m. Anyone interested is invited to attend.

Call to Order: Mayor Simmons Roll Call of City Council Members: Council
Pledge of Allegiance: Kathy Baker Opening: Stacie Gomm

Presentations and Proclamations:

- There are no presentations or proclamations scheduled for tonight's meeting.

Consent Calendar: All matters listed under the Consent Calendar are considered to be routine and all will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the City Council, the public, or staff request specific items be removed from the Consent Calendar for separate action.

- Mayor Simmons separated the items.

Item No. 1. Approval of the minutes for the January 10, 2006 City Council Meeting.

Motion to approve the minutes of January 10, 2006 – R Liechty, second – D Johnson,

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- Page 4 line 18 ~~area~~ are

Vote: Yea: K Baker, S Gomm, D Johnson, R Liechty, T Rasmussen

Nay: None

Abstained: None

Excused: None

Item No. 2. Resolution 06-005. A resolution authorizing Bank of Utah to remove Vernice W. Keeslar, Jr. from the VISA Business Card for Providence City and add Skarlet Bankhead to the VISA Business Card for Providence City.

- Mayor Simmons explained he and S Bankhead are indifferent about whose name should be on the card; each would prefer the other.
- S Bankhead explained the purchasing process. First a requisition is completed and signed by the Department Director; then it is given to Purchasing and assigned a purchase order; when the invoice is received, it is given to accounts payable and matched to the purchase order; the invoice is then given to the Financial Officer for approval; it then goes back to accounts payable, entered for payment and checks cut; the checks are given to the city treasurer and city recorder for signature. This way no one person has total control; it provides for check and balance.
- S Bankhead explained the VISA card is primarily used to book motel rooms for conferences and approved internet purchases.
- K Baker felt S Bankhead's name should be on the card.
- R Liechty suggested a second card with the Mayor's name. The Mayor did not feel a second card was needed at this time.

Motion to approve Resolution 06-005 as written; if there is a need for a second card the recommendation will be brought to the Council for approval – R Liechty, second – D Johnson

Vote: Yea: K Baker, S Gomm, D Johnson, R Liechty, T Rasmussen
Nay: None
Abstained: None
Excused: None

Public Comments: The City Council will hear comments from the public. There will be a three-minute time limit per person and an overall time limit of fifteen minutes for the Public Comments portion of the agenda. Members of the public are expected to maintain a professional, courteous decorum during their comments. All comments are to be directed to the City Council and shall not consist of any personal attacks. State law prohibits the City Council from taking action on a specific item unless it appears on the posted Agenda.

- Linda Goetze, 157 South 100 East, commended the City Council for considering the historic district. L Goetze felt offended by the wording on the agenda about decorum; she requested the language be removed. She expressed concern that councils in the past had not been professional with audience members. Mayor Simmons reported a member of the Planning Commission was verbally attacked by an audience member, in the parking lot after the meeting. He directed the Council to be positive in their comments. He also asked that audience remain professional in and out of the building.
- Glen Thompson, 730 South 300 East, reported he spoke with Randy Eck, Public Works Director, regarding damage caused from snow removal to his fence along 400 East. He explained there is one person that has had more impact on the fence than the City; however, in heavy snow years, City snow removal has caused damage to the fence. He reported R Eck was very helpful and an agreement for repair is in the process.
- Mark Thompson, 375 West 100 South, expressed concern about guns being shot in Providence Canyon near the reservoirs and springs. R Eck reported the City is working with the Division of Wildlife Resources and the US Forest Service to control the shooting by identifying a location for shooting.

Public Hearings:

- There are no Public Hearings scheduled for tonight's meeting.

Unfinished Business:

Item No. 1. Resolution 06-007. The Providence City Council will consider for adoption a resolution supporting the creation of a historic district, authorizing the Providence City Historic Preservation Commission to apply for a grant to be used for the nomination, and authorizing a Request for Proposal for a consultant to complete a nomination for the National Register.

Motion to approve Resolution 06-007 – S Gomm, second – R Liechty,

- S Bankhead explained there will be a budget adjustment once the grant is awarded.
- Karl Seethaler explained the Historic Preservation Commission will prepare the Request for Proposal.

Vote: Yea: K Baker, S Gomm, D Johnson, R Liechty, T Rasmussen
Nay: None
Abstained: None
Excused: None

New Business:

Item No. 1. Randy Eck, Providence City Public Works Director, will give a presentation on City right-of-way cross sections and discuss reducing the required asphalt width in a 50-foot right-of-way from 29 feet to 24 feet.

- R Eck explained the Staff, as part of the review process for the zoning, subdivision ordinances and the Construction Standards, has been looking at existing streets and new streets. He explained there is a lot of asphalt in the old part of town that is not being used; as development continues and the City looks to maintain rural atmosphere, but maintain safety, the width of asphalt should be considered.
- R Eck gave the Council a copy of the Standard Drawing for Street Cross-sections. He also gave the Council pictures of various asphalt widths throughout the City.
- R Eck asked the Council to look at the use adjacent to the street. Near the elementary school the entire width is being used; however further east, the use is mostly the travel portion. He explained asphalt deteriorates from lack of use and maintenance.
- R Eck explained in front of Linda Goetze's home the asphalt width is 26 feet.
- Mayor Simmons reported Logan's Valley View has 24 feet of asphalt.
- R Eck reported along 100 West there is 24 feet of asphalt; Canyon Road has 21 feet of asphalt; 100 East south of 400 South has 24 feet; 1000 South east of 400 East has 24 feet; Center Street and Satsuma have 40 feet; 100 North west of 200 West has 55 feet; Spring Creek Road has 29 feet; 280 North is a 60-foot right-of-way built to the standards.
- R Eck also explained the type of curb will have some impact on the cross-section.
- R Eck explained changing a 50-foot right-of-way by reducing the asphalt to 24 feet will allow for 2.5 feet for curb & gutter, 4 feet for park strip, 5 feet for sidewalk, and 1.5 feet on the property side of sidewalk. He explained the right-of-way does not change, just the dimensions of the items within the right-of-way.
- T Rasmussen asked if this would apply only to new development or to the older parts. R Eck felt that would be the Council's decision.
- S Gomm expressed concern with Spring Creek Road; it seems very narrow because of the cars parked along the street. She felt the Council should consider an ordinance regarding parking on the street. Mayor Simmons explained cars along the street can be considered traffic calming.
- D Johnson explained SR 238 (200 West) decreases in asphalt width as it goes south.
- R Eck explained in some cases, the City only chips the travel portion of the road; the balance deteriorates over time from lack of use and maintenance.
- D Johnson felt the width behind the sidewalk was nice, but felt people would still install sprinkling systems to the sidewalk. R Eck explained education will help with sprinkler system placement.
- The Council thanked R Eck for the information.

Item No. 2. Resolution 06-006. The Providence City Council will consider for adoption a resolution awarding the bid for the Providence Spring Creek Sewer Crossing

Motion to approve Resolution 06-006 – R Liechty, second – D Johnson.

- R Liechty asked if there were other bids. R Eck explained two companies attended the pre-bid meeting but only one company submitted a bid. He explained working in wetlands, with the regulations, is challenging and felt that reduced the number of interested contractors.
- R Eck reported a contractor working on a development in the area has expressed concern about the amount of water in the area. The Staff is recommending approval with the understanding there will be some changes to better control the amount of water in the future.
- R Eck reported this sewer extension will eliminate the 300 East lift station. D

Johnson explained the lift station pumps are nearing replacement and they are very expensive; so removing the lift station will be a benefit to the City.

- R Eck explained Allied most recently worked on the 100 West water line connection. R Eck felt the project would take about 2 ½ to 3 weeks. February has the lowest ground water so the timing is working well.
- T Rasmussen asked if the bid was advertised locally or state wide. R Eck reported it was advertised state wide.
- T Rasmussen asked if as part of the project, additional pipe could be laid to help with drainage in the subdivision. Mary Hubbard questioned if it was the City's responsibility if someone built a basement in a high water area; she felt buyer should beware. T Rasmussen felt some of the responsibility fell on the general contractor. Mayor Simmons explained his daughter lives in the area and built on a slab.

Vote: Yea: K Baker, S Gomm, D Johnson, R Liechty, T Rasmussen

Nay: None

Abstained: None

Excused: None

Staff Reports: Items presented by Providence City Staff will be presented as informational only.

- R Eck reported he appreciated G Thompson's phone call and his willingness to work with the City on the snow and the fence.
- R Eck reported a snowplow caught on fire last Wednesday evening, while he was driving. He was able to keep the damage minor.
- R Eck felt everything was going well in the public works department.
- S Bankhead reported District 7 soccer teams are registering to play on the City's fields. They anticipate a large turnout in the youngest two age groups. They have requested additional fields for U6 and U8 teams.

Council Reports: Items presented by the City Council members will be presented as informational only; no formal action will be taken. The City Council may act on an item, if it arose subsequent to the posting of this agenda and the City Council determines that an emergency exists.

Council Member Stacie Gomm:

Zoning Changes:

- S Gomm requested time to work with the Planning Commission on adding new zones for ½ acre and 1/3 acre lots and removing the 6,000 sq ft lot. She would also like to change the procedure for rezone approval.
- S Gomm would like to have an ordinance ready for approval by the Planning Commission meeting on February 21. She suggested an additional meeting with the Planning Commission.
- Mayor Simmons will review the procedures and follow up with S Gomm.

100 South Task Force:

- S Gomm reported the 100 South Task Force will meet on Wednesday night.

Council Member Ron Liechty:

Hillcrest Subdivision:

- R Liechty reported the Planning Commission approved the Hillcrest Subdivision. He requested a moratorium for six months on changing an agricultural zone to residential. Mayor Simmons explained this will be on the agenda for the next council meeting.

Design Review:

- R Liechty felt the design review ordinance should be looked at. S Gomm reported she has the proposal in electronic form. She suggested T Rasmussen be involved.

Planning Commission monthly meeting:

- R Liechty explained the planning Commission is meeting monthly; several months ago he approached them about a second meeting, they declined. J Beazer, Planning Commissioner, felt the Commission may be ready to meet twice per month.

Council Member Deon Johnson:

Water and Sewer repairs:

- D Johnson reported the Public Works Department responded very quickly to a sewer service problem. He thanked the Department for their quick response.
- D Johnson reported the Public Works Department also responded to a water main break on 500 South. The Department worked quickly to repair the leak.
- D Johnson asked the Council to consider purchasing a camera to view the sewer lines.

Council Member Kathy Baker:

Stop Sign – 100 East 200 South:

- K Baker suggested the Council consider a stop sign on 100 East at 200 South. Mayor Simmons reported he is putting a presentation on traffic calming measures for a joint workshop. He reported the data he was reviewing show stop signs actually increase speed. K Baker wanted to get the traffic out of town without going by the school.

Council Member Trent Rasmussen:

- No report

Mayor Simmons:

Strategic Planning Retreat:

- Mayor Simmons reported the workshop will start at 10:00 with lunch at 1:00 and the workshop ending at 4:00. Ann Wescott will be facilitating the discussions. The purpose is to become a goal driven city rather than a project driven city. There will be comparisons with other cities in the county. This is a way to identify what the City wants to be doing as a Council. This will be an open meeting; comment will be limited to the Council.
- Mayor Simmons would like to organize committees based on the goals, with two members of the Council on each committee rather than assigning each Council Member to a department.
- Sheryl Eames, 98 East 400 South, asked the Council to consider the input received from the public during a previous meeting with Vic Saunders. Clint Thompson, 390 East 200 North, reported it was SWAT analysis that identified 5 priority items.

Note: At any time during the meeting, the City Council may vote to go into an executive session pursuant to Utah Code 52-4-5

Motion to enter into an executive session S Gomm, second – T Rasmussen

Vote: Yea: K Baker, S Gomm, D Johnson, R Liechty, T Rasmussen

Nay: None

Abstained: None

Excused: None

- The Council entered into executive session at 7:40 p.m.

Motion to close the executive session – S Gomm, second – R Liechty,

Vote: Yea: K Baker, S Gomm, D Johnson, R Liechty, T Rasmussen

Nay: None

Abstained: None

Excused: None

- The Council returned to the open meeting at 8:05 p.m.

Council Reports – Mayor Simmons (continued):

Stirland Subdivision:

- Mayor Simmons reported on a meeting regarding the approval of the Stirland Subdivision was held with Craig Call, State Ombudsman, Gary Stauffer, Kathy Baker, Clint Thompson, Randy Eck, Bill Bagley, and Skarlet Bankhead. During the discussion, Craig Call explained he did not have all of the information necessary to make a decision on the approval; however whether ordinances were violated or not was not relevant because the appeal was not filed within 30 days.
- During the discussion, G Stauffer expressed concerned that snow removal may cause damage to his property. K Baker also reported G Stauffer did not want to be required to finish the cul-de-sac.
- Mayor Simmons reported C Call explained since the Board of Adjustment is an official body, members cannot hear information before an appeal is brought to them. In this case, if the decision would have been appealed to the Board, Clint Thompson would have had to recuse himself because he had been involved in the case before the appeal.
- Planning Commission members are a recommending body, therefore ex-parte conversations are allowed.

Motion to adjourn – K Baker, second – D Johnson,

Vote: Yea: K Baker, S Gomm, D Johnson, R Liechty, T Rasmussen

Nay: None

Abstained: None

Excused: None

The meeting adjourned at 8:20 p.m.

Minutes taken and prepared by S Bankhead.

Randy T. Simmons, Mayor

Skarlet Bankhead, City Recorder