

1 **PROVIDENCE CITY COUNCIL MEETING MINUTES**

2 **Wednesday, August 19, 2020 6:00 PM**

3 **Providence City Office Building, 164 North Gateway Drive, Providence UT**

4 **Members of the Council may be attending this meeting electronically.**

5 **This meeting was live streamed on Providence City's YouTube Channel**

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7 **Opening Ceremony:**

8 Call to Order: Mayor Drew

9 Roll Call of City Council Members: Mayor Drew

10 Attendance: John Drew, Carrie Kirk, Josh Paulsen, Kristina Eck, Brent Speth, Jeanelle Sealy

11 Excused:

12 Pledge of Allegiance: Mayor Drew

13 Opening Remarks – Prayer: Carrie Kirk

14  
15 **Staff Reports:** Items presented by Providence City Staff (including but not limited to: Public Works Director,  
16 Administrative Services Director, and City Manager will be presented as information only.

17  
18 Rob Stapley, Public Works Director:

- 19 • Road projects were discussed. There will be another wave of crack and chip seal. Line stripping for  
20 crosswalks and school letters, etc. will be done.
- 21 • Budget was briefly discussed.
- 22 • The project progression on the West side of Spring Creek was brought up. It is a slow process but this is  
23 to ensure quality.

24  
25 Skarlet Bankhead, Administrative Services Director:

- 26 • S Bankhead read an email from Kent Dunkley stating he wanted to withdraw the annexation request for  
27 Steve Misener on Parcel: 02-096-0035 and will reapply for an annexation on Parcels: 02-090-0013, 02-  
28 096-0035, 03-002-0007 on one application.
- 29 • The planning commission is busy with land use requests.
- 30 • Administrative Land Use is busy with permits for homes being built in sensitive areas with conditional use.
- 31 • The Appeal Authority will be meeting tomorrow to consider two variance requests. It will be on Zoom  
32 and it will be livestreamed on YouTube.
- 33 • Recreation baseball got a late start and has finished but the kids had a lot of fun. Kickball  
34 started last night. Flag football will be starting soon.
- 35 • There will be a concert in the park on the 29<sup>th</sup> of this month and another the 18<sup>th</sup> of September.
- 36 • Planning and Zoning looked at the high density zone and decided to keep options open.

37  
38 Ryan Snow, City Manager:

- 39 • The parks and recreation master plan is well under way and has been checked with staff. A public survey  
40 will be posted next week.
- 41 • Transportation and Traffic master plan is underway and a survey will be posted.
- 42 • The 100 S. application for a grant has been submitted.
- 43 • A sewer master plan was talked about, the city requested a matching 50% Community Impact Fund Board  
44 (CIB) grant.
- 45 • Many communities are using CARES Act money to issue community grants to business owners or  
46 residents.
- 47 • The City Council has continued to look into fiber optics options. Workshops were discussed to help the  
48 public understand the technology, financing, the process, and the time frame.
- 49 • There was a discussion on how to involve the public in decision making.

52 **Approval of the minutes**

53 **Item No. 1.** The Providence City Council will consider approval of the minutes of July 15, 2020

54 **Motion to approve the minutes of July 15, 2020:** — J Sealy, second — B Speth

55 **Vote:**

56 **Yea:** C Kirk, J Paulsen, J Sealy, B Speth, K Eck

57 **Nay:**

58 **Abstained:**

59 **Excused:**

60 **Corrections:**

- 61
  - None

62

63 **Public Comments:** Citizens may express their views to the City Council on issues within the City's jurisdiction.

64 **Public comments may be sent to [providencecityutah@gmail.com](mailto:providencecityutah@gmail.com) or text comments to 435-752-9441.** The City  
65 Council may act on an item, if it arose subsequent to the posting of this agenda and the City Council determines  
66 that an emergency exists.

- 67
  - No public comments.

68

69 **Public Hearing(s):**

70 **PERSONS WISHING TO COMMENT ON PUBLIC HEARING ITEMS MAY EMAIL THEIR COMMENTS TO**

71 **[providencecityutah@gmail.com](mailto:providencecityutah@gmail.com) OR TEXT COMMENTS TO 435-752-9441.**

72

73 **Administrative Business Item(s):**

74 **Item No. 1. Resolution 028-2020 – Approval of RFP.** The Providence City Council will consider for adoption a  
75 resolution accepting a proposal for audit services for Providence City.

76 **Discussion:**

- 77
  - R Snow explained the proposal. Four audit firms submitted applications. The committee uses a metrics  
78 system of 0-4. If the proposal has a low price they get a higher score. Aycock, Miles and Associates came  
79 in highest with a low price and good experience.

80

81 **Motion to approve Resolution 028-2020, Approval of RFP:** — B Speth, second — C Kirk

82 **Vote:**

83 **Yea:** C Kirk, J Paulsen, J Sealy, B Speth, K Eck

84 **Nay:**

85 **Abstained:**

86 **Excused:**

87 **Discussion:**

- 88
  - R Snow disclosed that before he was a CPA he worked for Aycock and Miles and that is where he got the  
89 experience to apply for a CPA license. He's utilized them in the past and really likes the firm.

90

91 **Item No. 2. Resolution 029-2020 – Approval of RFP.** The Providence City Council will consider for adoption a  
92 resolution accepting a proposal for a wastewater/sewer collection master plan.

93 **Discussion:**

- 94
  - R Snow said we received four proposals on this. In scoring the proposals, 70 percent was based on the  
95 proposal and 30 percent was based on the cost. The CIB will cover 50 of the cost. At the end of the  
96 evaluation Sunrise Engineering scored the best. They are local and the team is in Smithfield. They met all  
97 requirements.

98

99 **Motion to approve Resolution 029-2020, Approval of RFP with wastewater/sewer collection master plan**

100 **contract:** — J Paulsen, second — J Sealy

101 **Vote:**

102 **Yea:** C Kirk, J Paulsen, J Sealy, B Speth, K Eck

103 **Nay:**

104 **Abstained:**

105 **Excused:**

106

107 **Item No. 3. Resolution 030-2020 – Annexation Petition for Further Consideration.** The Providence City Council  
108 will consider for approval a resolution accepting an annexation petition for further consideration for Parcel No. 02-  
109 096-0035; a 5.51-acre parcel located in the general area of 580 West 300 South.

110 Discussion:

- 111 • This was removed at the request of the applicant.

112

113 **Legislative Business Item(s):** None

114

115 **Council Reports:** Items presented by the City Council members will be presented as informational only; no formal  
116 action will be taken. The City Council may act on an item, if it arose subsequent to the posting of this agenda and  
117 the City Council determines that an emergency exists.

118 J Paulsen reported:

- 119 • There are luncheons held to discuss Cache Valley Chamber of Commerce.
- 120 • There's an outdoor leadership summit.
- 121 • He also reminded us to keep social distancing with some examples.

122 J Sealy reported:

- 123 • The committee is still working with the Spring Creek water company.
- 124 • There's a new director over the library where they are doing several projects like painting, etc.
- 125 • School will be starting.

126 C Kirk reported:

- 127 • She has youth council. There is a need for a new advisor.
- 128 • She is arranging a canyon clean up week. She reached out to three stake presidents to help. It will be  
129 September 14<sup>th</sup> through the 19<sup>th</sup>. She suggested a no littering sign at the front of the canyon. J Paulsen  
130 suggested sending out pictures of the trash to show people what was going on up in the canyon. He also  
131 mentioned getting cans for trash out at the mouth of the canyon. K Eck suggested an adopt a mile clean-  
132 up program for the canyon. She also mentioned having a fine for littering. M Drew said he would contact  
133 the trails coordinator about help in cleaning up. He mentioned that pictures of license plates up the  
134 canyon of those littering could be turned in as well to be investigated.
- 135 • C Kirk brought up the concerts that are to replace the city celebration.

136 B Speth reported:

- 137 • He spoke about Emergency training.
- 138 • He brought up the Coronavirus and its effect on everyone.

139 M Drew reported:

- 140 • He said he would take over the fiber project.
- 141 • He attended an annual realtors' association conference. A lot of homes are being built.

142 **Executive Session Notice:**

- 143 • No executive session

144

145 **Motion to close the meeting: — C Kirk, second — B Speth**

146 **Vote:**

147 **Yea: C Kirk, J Paulsen, J Sealy, B Speth, K Eck**

148 **Nay:**

149 **Abstained:**

150 **Excused:**

151 Meeting adjourned at approximately 7:52 PM

152 Minutes prepared by Kris Hobbs Clemente

153 Minutes approved by vote of the council September 16, 2020

154

155

156 \_\_\_\_\_  
157 John Drew, Mayor

\_\_\_\_\_  
Skarlet Bankhead, City Recorder