

1 **PROVIDENCE CITY COUNCIL MEETING MINUTES**

2 **Wednesday, November 18, 2020 6:00 PM**

3 **Providence City Office Building,**  
4 **164 North Gateway Drive, Providence UT**

5 **Members of the Council attended this meeting electronically.**

6 **This meeting was live streamed on Providence City's YouTube Channel**

7  
8 **Opening Ceremony:**

9 Call to Order: Mayor Drew  
10 Roll Call of City Council Members: Mayor Drew  
11 Attendance: John Drew, Kristina Eck, Carrie Kirk, Josh Paulsen, Jeanell Sealy, Brent Speth  
12 Pledge of Allegiance: Mayor Drew  
13 Opening Remarks – Prayer: Carrie Kirk  
14

15 **Staff Reports:** Items presented by Providence City Staff (including but not limited to: Public Works Director,  
16 Administrative Services Director, and City Manager) will be presented as information only.  
17

18 Rob Stapley, Public Works Director:

- 19
  - We have an entry level streets position that is being advertised.
  - Fall leaf pickup was discussed.  
21

22 Skarlet Bankhead, Administrative Services Director

- 23
  - The protest period for the Fuhriman-Low annexation ended Monday. There were no protests. The City Council will have a public hearing about the annexation on December 16<sup>th</sup>.
  - We are preparing our SB 34 report about moderate income housing.
  - We are planning to hold the Christmas tree lighting event if possible with COVID restrictions. We will be selling ornaments that benefit The Family Place and collecting food donations for the food bank.  
28

29 Ryan Snow, City Manager

- 30
  - We received two business support applications for CARES act money for COVID relief. We will be sending out checks soon.
  - The Parks, Trails and Recreation Master plan was presented to the Planning Commission last week. It is open for public comment, and will probably come to the Council for approval by January. The Transportation Master Plan is still in a draft stage. We are working on the first draft for the Sewer Master Plan. The Fiber Technical Advisory Committee has been meeting weekly. We have made drafts of contracts and agreements.
  - Our audit is complete.
  - We are working on the change agreement with Spring Creek Water Company.
  - The 100 South project was presented to the COG committee.
  - We had a company come and fix many of our sidewalk trip hazards in the downtown area.
  - We have had discussions with the County about the library.  
42

43 **Approval of the minutes**

44 **Item No. 1.** The Providence City Council will consider approval of the minutes of October 21, 2020

45 **Motion to approve the minutes of October 21, 2020: — J Sealy, second — C Kirk**

46 Corrections:

- 47
  - Line 95: Josh Paulsen is a pending owner of shares.

48 *Vote:*

49 *Yea: K Eck, C Kirk, J Paulsen, J Sealy, B Speth*

50 *Nay:*

51 *Abstained:*

52 *Excused:*  
53

54 **Public Comments:** Citizens may express their views to the City Council on issues within the City’s jurisdiction.  
55 **Public comments may be sent to [providencecityutah@gmail.com](mailto:providencecityutah@gmail.com) or text comments to 435-752-9441.** The City  
56 Council may act on an item, if it arose subsequent to the posting of this agenda and the City Council determines  
57 that an emergency exists.

- 58 • No public comments

59  
60 **Public Hearing:**

61 **6:15 PM Proposed partial street and public utility easement:** The purpose of the public hearing is to provide an  
62 opportunity for anyone interested to comment on a proposal to vacate a side street stubbed out from Spring Creek  
63 Parkway at approximately 400 N in Providence UT; and three public utility easements in the same general area.

64 **Persons wishing to comment on public hearing items may email their comments to**  
65 **[providencecityutah@gmail.com](mailto:providencecityutah@gmail.com) or text comments to 435-752-9441.**

- 66 • Steve Earl explained the purpose of the application. One of the conditions of the approval of the Shoreline  
67 Estates preliminary plat was that they get this partial street and associated easements vacated. Instead of  
68 this street, they are proposing that the connection to Sherwood Drive be made from 650 South. This is  
69 shown on the city’s master plan. They are also proposing moving a detention pond.

70  
71 **Legislative Business Item(s):**

72 **Item No. 1. Proposal to vacate a partial street and public utility easement - Ordinance No 2020-012.** The  
73 Providence City Council will consider for adoption an ordinance vacating a side street stubbed out from Spring  
74 Creek Parkway at approximately 400 N in Providence UT; and three utility easements in the same general area.

75 **Motion to approve Item No. 1 vacation of the street and utility easement Ordinance No 2020-012, with the**  
76 **correction that line 39 of the ordinance should read “will” rather than “would like to.”: — K Eck, second — J**  
77 **Paulsen**

- 78 • S Bankhead explained the background of this request.
- 79 • Mayor Drew would like line 39 of the ordinance to read “will” rather than “would like to.”
- 80 • B Speth asked about valves and how we will seal off our utilities. He asked about the electric utility. R  
81 Stapley explained the situation. Double frontage lots were discussed.
- 82 • J Sealy asked if the developer will have to connect and complete the sidewalk. R Stapley said that they  
83 will. J Sealy asked about city ordinances relative to double frontage lots and maintenance along back  
84 fences. The Council discussed double frontage lots and safety issues relating to steep driveways accessing  
85 Spring Creek Parkway.

86 *Vote:*

87 *Yea: K Eck, C Kirk, J Paulsen, J Sealy, B Speth*

88 *Nay:*

89 *Abstained:*

90 *Excused:*

91  
92 **Presentation:**

93 **Item No. 1. Annual Financial Report:** Representatives of Aycock, Miles, & Associates, CPAs, will present the Annual  
94 Financial Report for Year Ending 06/30/2020.

- 95 • Mike Miles of Aycock, Miles, & Associates presented the review of the audit.
- 96 • B Speth and Mayor Drew asked for a line to be added on page 23 that separately identifies money sent to  
97 Logan City for wastewater treatment. M Miles said that he will change that.

98  
99 **Administrative Business Item(s):**

100 **Item No. 1. Amend Development Agreement – Resolution No. 039-2020:** The Providence City Council will  
101 consider for adoption a resolution amending the Development Agreement for the Liechty Subdivision granting a  
102 time extension.

- 103 • S Bankhead explained the background of this request.

104 **Motion to extend the Liechty’s one-year time frame as per the proposed resolution 039-2020: — B Speth, second**  
105 **— J Paulsen**

107 • R Snow and R Stapley explained the city's position regarding the water tank.

108 *Vote:*

109 *Yea: K Eck, C Kirk, J Paulsen, J Sealy, B Speth*

110 *Nay:*

111 *Abstained:*

112 *Excused:*

113

114 **Item No. 2. Agreement for Municipal Advisory Services – Resolution No. 040-2020:** The Providence City Council  
115 will consider for adoption a resolution approving an Agreement for Municipal Advisory Services between  
116 Providence City and Zions Public Finance, Inc. for assistance pertaining to all financings of the City, including, but  
117 not limited to general obligation bonds, revenue bonds, lease revenue bonds, special assessment bonds, tax  
118 increment bonds, notes, and other obligations issued by the City, its Municipal Building Authority, RDA or other  
119 creation, with the exception of those financings specifically excluded under Section 2 of the agreement, with  
120 respect to funding the installation of fiber throughout the City.

121 • R Snow explained the background of this resolution.

122 • Mark Anderson explained the services that they provide. Legally, they are unable to issue advice to the  
123 city unless they have an advisory relationship with the city. They do not make money unless the city issues  
124 debt.

125 • C Kirk asked if this is a necessary step for moving forward with fiber. R Snow said that it is.

126 **Motion to approve the agreement for municipal advisory services from Zion's Bank, Resolution No. 040-2020: —**

127 *C Kirk, second — B Speth*

128 *Vote:*

129 *Yea: K Eck, C Kirk, J Paulsen, J Sealy, B Speth*

130 *Nay:*

131 *Abstained:*

132 *Excused:*

133

134 **Item No. 3. City Manager Agreement – Resolution No. 041-2020:** The Providence City Council will consider for  
135 adoption a resolution updating the City Manager Agreement.

136 • R Snow explained the background for this request. He explained the three different contracts in the  
137 agenda packet.

138 **Motion to approve Resolution 041-2020, a resolution updating the city manager agreement: — B Speth, second**

139 *— C Kirk*

140 *Vote:*

141 *Yea: K Eck, C Kirk, J Paulsen, J Sealy, B Speth*

142 *Nay:*

143 *Abstained:*

144 *Excused:*

145

146 **Council Reports:** Items presented by the City Council members will be presented as informational only; no formal  
147 action will be taken. The City Council may act on an item, if it arose subsequent to the posting of this agenda and  
148 the City Council determines that an emergency exists.

149

150 Brent Speth:

151 • B Speth spoke about the coronavirus pandemic.

152 Carrie Kirk:

153 • C Kirk reported on the youth council.

154 Jeanell Sealy:

155 • J Sealy reported on the library.

156 • J Sealy reported that at Planning Commission there were many residents upset about the size of the  
157 signage.

158 • Mayor Drew spoke about downtown Providence.

- 159
- B Speth spoke about revitalizing the downtown area.
- 160
- B Speth spoke about the Spring Creek Water Company annual meeting that has been rescheduled.
- 161
- The Blacksmith Fork Irrigation Company ballot was discussed.
- 162
- The Council discussed how to make more noticeable signage for public hearings as well as other methods
- 163
- for contacting residents. K Eck requested that the staff draft an ordinance about signage and get it on the
- 164
- Planning Commission agenda.

165 Josh Paulsen

- J Paulsen suggested that we get Stokes Nature Center involved with our parks and trails master plan.
- 167
- J Paulsen spoke about economic development and courses available through EDC Utah.
- 168
- J Sealy would like to have more training on economic development. Mayor Drew felt that there should be
- 169
- a master plan for the commercial district. B Speth agreed. The Council discussed forming a committee for
- 170
- the downtown area with the help of the Historic Preservation Commission.

171 Mayor Drew

- Mayor Drew reported on the progress with the parks master plan and on fiber negotiations with Strata Networks. Mayor Drew spoke about COG and about the 100 South application.

174

175 **Executive Session Notice:**

176 The Providence City Council may enter into a closed session to discuss pending or reasonably imminent litigation as

177 allowed by Utah Code 52-4-205(1)(c).

178 The Providence City Council may enter into a closed session to discuss professional competence or other factors

179 allowed by Utah Code 52-4-205(1)(a).

180 The Providence City Council may enter into a closed session to discuss land acquisition or the sale of real property

181 Utah Code 52-4-205(1) (d) and (e).

- No executive session.

183

184 ***Motion to adjourn: — J Paulsen, second — C Kirk***

185 *Vote:*

186 *Yea: K Eck, C Kirk, J Paulsen, J Sealy, B Speth*

187 *Nay:*

188 *Abstained:*

189 *Excused:*

190 Meeting adjourned at approximately 9:00 PM

191 Minutes prepared by Jesse Bardsley

192

193

194

195

196

197 \_\_\_\_\_  
John Drew, Mayor

\_\_\_\_\_   
Skarlet Bankhead, City Recorder