

1 Historic Preservation Commission Meeting  
2 October 30, 2006

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4 Those present: Commission members: Kaye Lyn Harris, Jay Hicken, Karl Seethaler,  
5 Marie Olsen, Hoyt Kelley, Alma Leonhardt, and  
6 Jay Hicken

7 City Administrator: Skarlet Bankhead

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9 Others: Rachel Gianni, Ellen Gianni

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11 Minutes taken by Brenda Nelson

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13 Motion by J. Hicken to approve minutes of August 29, 2006. Second – K. Harris.  
14 K. Seethaler had a question on line 34. It should state that the *Providence and Her People*  
15 update will include happenings up until Jan. 1, 2009 instead of 2008, as was written.  
16 All in favor as amended

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18 **Item 1. Oral History Project Final Report .**

19 Rachel Gianni has completed the oral history interviews. R. Gianni explained the content  
20 of the book. It begins with a preface, an explanation of the project and an overview. The  
21 “Table of Contents” shows how the book is divided– transcriptions, field notes, photo  
22 section, and additional materials. The “Transcription” section is the hard copy of the  
23 interviews with 16 individuals. In the first phase of the project, the transcriptions are done  
24 in a topical manner. In the second phase, the questions were listed in the transcript along  
25 with the response. The “Field Notes” section includes insights and suggestions written by  
26 R. Gianni after each interview. For example, after the interview with Seth Alder she took  
27 a copy of a video he had of a parade, and put it on DVD. She suggests that someone go  
28 back with a tape recorder and have Seth Alder identify the people in the video and tell  
29 what is happening. The next section was the “Photo” section. There is a photo of each  
30 person interviewed as well as some additional photos of interest provided by those  
31 interviewed. The “Additional Materials” section contains bio sheets and release forms, as  
32 well as the revisions of transcripts of Opal Chugg and Hoyt Kelley. H. Kelley had a few  
33 changes, but O. Chugg had revised her transcript extensively, so it was copied and put in  
34 this section. Also included was an interview done a few years ago with Vada  
35 Rinderknecht.

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37 This is called the manuscript. This isn’t necessarily the finished product. Excerpts can be  
38 taken from the manuscript to add to the updated history book. R. Gianni delivered the  
39 hard copy, the tapes, and the cds to the Utah Division of History in Salt Lake City.

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41 R. Gianni has made a packet for each person interviewed with hard copy, photos,  
42 transcripts etc. She expressed how rewarding this project has been. She has gotten to  
43 know the people interviewed, and feels connected with the City. R. Gianni also wanted to  
44 give a lot of credit to Lisa Duskin-Goede, who was a big part of the project. L. Duskin-  
45 Goede oversaw the entire project and helped get the manuscript into final form.

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1 The Utah Humanities Council has sent report forms to be completed concerning this  
2 project before they will release the grant funds. Commission discussed who will do the  
3 reports. Gianni offered her help if needed. J. Hicken felt that we could offer our opinion,  
4 but it would be good to include R. Gianni's thoughts. One question is concerning our  
5 view of what are the strengths and weaknesses of the project. K. Harris thinks it is the  
6 final manuscript that we are to critique. They are asking the Commission to say if the  
7 final product met our expectations.

8 MOTION by J. Hicken that the City put together the report with the idea that R. Gianni  
9 will be called if needed to help on the report. Second by K. Harris. All in favor.

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11 The only concern R. Gianni had with the project was that some of those interviewed did  
12 not understand that the interview would be transcribed word for word and should not be  
13 changed to what they wished they would have said. H. Kelley said most of his editing  
14 was spelling of names and making sure the answer matched with the question asked. He  
15 was giving a biographical sketch, not an oral history.

16  
17 The City has two copies of the manuscript, the cds and tapes. More labels were provided  
18 if we choose to make more copies. The Commission was pleased with the final project  
19 and thanked R. Gianni for her efforts. B. Nelson asked for an invoice for the balance due  
20 to R. Gianni and L. Duskin-Goede. R. Gianni will meet with B. Nelson and go over final  
21 costs.

22 K. Seethaler asked to have an agenda item at the next meeting be to discuss follow-up on  
23 transcribing Seth Alder's video. In order to get feed back from the Commission to  
24 complete the reports, S. Bankhead suggested copying the cds for each Commission  
25 member. Then they can review the manuscript and give their comments. S. Bankhead  
26 suggested the City pay R. Gianni and L. Duskin-Goede a portion of the fee and then  
27 release the balance when the grant money is awarded from the State.

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29 Commission will meet at 6:00 p.m. on November 15<sup>th</sup> with comments on this project that  
30 can be used to complete final report for the State.

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32 **ITEM 2. Update of *Providence and Her People***

33 The Commission was given a copy of the material used in the presentation to the City  
34 Council concerning the updating of the history book. J. Hicken has spoken with Watkins  
35 Printing about a new book. The film used for the previous book is too old to use again.  
36 They would scan the book and digitize it. To print 200 copies would cost \$59.89 a book,  
37 for 500 copies the price would be \$49.35 each. If we order 1000 copies the cost would be  
38 \$35.50 per book. That would be a hard cover copy. Some asked if a paperback version  
39 would be available. At the Council meeting the Mayor asked for a ballpark figure of the  
40 cost of the project. The Commission discussed paying someone to oversee the project. J.  
41 Hicken showed a copy of a book he had compiled on his family. It was 294 pages and  
42 had a comb binding. This cost him \$37.00 per book. This was Watkins prices, but we  
43 could shop around and see if we could get a better price. Kathy Baker had requested  
44 these figures from Watkins. She has been out of town and unable to follow through on  
45 getting the figures. B. Nelson will call Kathy on the figures.

1 The Commission was concerned that this is more than people will pay for this book. S.  
2 Bankhead wondered about making the book available on a cd. To do research and other  
3 leg work would require reimbursement. H. Kelley suggested the Veterans Fund may be  
4 used for this project. H. Kelley will speak to the Veterans Committee to see what their  
5 feelings are on this. A. Leonhardt also suggested the Lions Club may have some funds  
6 that could be used for this project. J. Hicken wondered if \$2,000-3,000 would cover the  
7 costs. S. Bankhead stated that the City is doing a community calendar and the merchants  
8 were willing to pay for advertising. Maybe they would do the same for the book. S.  
9 Bankhead said the newsletter had asked for volunteers to be on the book committee. Not  
10 one volunteer so far.

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12 S. Bankhead said the main problem facing the update of the book is finding people to  
13 help with it. Ivan Christensen said he was willing to help. A. Leonhardt also said he had  
14 the time to help.

15 J. Hicken asked why we couldn't just get a list of people willing to help and have them  
16 meet together and organize themselves. M. Olsen had a list of suggested names. She  
17 mentioned that JoAnn Thompson had time to devote to this right now.

18 S. Bankhead suggested that this committee compile the research and then pay someone to  
19 put it together. J. Hicken liked this suggestion. He suggested that assignments be given  
20 and once the research was complete, an editor would be hired, who would be more  
21 objective, to put together the final product. If you are too close to the project, it is hard  
22 not to have your biases show through. A. Leonhardt suggested we take the subjects  
23 suggested by M. Olsen and Ken Braeeger, and ask various people to collect information  
24 on the subjects and then turn the information over to a professional editor to compile.  
25 This committee would oversee the project, pick the people to help with each section, and  
26 make sure they get the job done. S. Bankhead suggested each member of this committee  
27 could take one or two subjects and then it wouldn't be so overwhelming.  
28 Everyone liked the idea of having done this way. The Council needs a ball park figure.  
29 They can use money from 3 budget years. A. Leonhardt said that by choosing people to  
30 help, it will draw them into this project.

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32 J. Hicken wondered about what information is available at the City Office. S. Bankhead  
33 said that we have minutes, and indexes and word search brings up information in the  
34 computer that is available to the public. J. Hicken asked about using students from the  
35 university. A. Leonhardt felt that there are enough people in town to draw from. M.  
36 Olsen suggested the Commission identify the people to help by the next meeting on Nov.  
37 15. H. Kelley warned about getting too technical with sections like water and sewer. If  
38 something has been left out of the previous edition, it could be added to the update. This  
39 would be a good foundation.

40 MOTION by A. Leonhardt that the Commission come up with a list of people that will  
41 help gather information for the book. Second by K. Harris. All in favor.

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43 **ITEM 3. Discussion on choosing committee for sesquicentennial**

44 K. Seethaler said to be thinking about the other activities that could be part of the  
45 sesquicentennial celebration, such as the time capsule, monument, parade, etc.

1 K. Harris felt the committee to plan these events should be chosen by the City Council. J.  
2 Hicken agreed. He said the Historic Preservation Commission should be over things like  
3 the book, the historic district, intensive level survey etc. S. Bankhead felt that any  
4 parades or special activities would fall under the recreation department. If a monument  
5 was to be redone, that would take a whole different committee such as for the Veterans  
6 Memorial. She felt that this group should concentrate on the history book.  
7 K. Seethaler felt we need to push this along. He would like to see someone put in charge  
8 to oversee all the activities. S. Bankhead said that if this group gets the book underway  
9 that is a big thing. H. Kelley felt the previous monument was to the pioneers and was  
10 almost a religious nature. Maybe a person from each ward could be on a committee. S.  
11 Bankhead felt that the memorial need not be a monument – it could even be creating a  
12 park or renaming an existing one. Whatever is decided upon needs to come from the City  
13 Council.

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15 MOTION by K. Harris to adjourn the meeting.  
16 All in favor.

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18 Meeting adjourned at 8:15 p.m.

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Karl Seethaler, Chairman Brenda Nelson, Secretary

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