

1 **PROVIDENCE CITY COUNCIL MEETING MINUTES**

2 Wednesday January 19th, 2022, 6:00 PM

3 Providence City Office Building, 164 North Gateway Drive, Providence UT

4  
5 To view the video recording account of City Council Meeting please view our YouTube video of the meeting that  
6 can be found on Providence’s YouTube Channel: <https://www.youtube.com/watch?v=EjhJeFQ7Efo> (Ctrl Click  
7 to follow link.

8  
9 **HR. MIN. SEC.** in **GREEN** above items are time stamps for the YouTube Video of the City Council Meeting

10  
11 **Opening Ceremony:**

12 Call to Order: Mayor Alder called meeting to order

13 Roll Call of City Council Members: Mayor Alder

14 Pledge of Allegiance: Mayor Alder lead members and audience in the pledge of allegiance.

15 Council in Attendance: Mayor Alder, Councilmember Paulsen, Councilmember Sealy, Councilmember Kirk,  
16 Councilmember Nebeker and Councilmember Speth.

17 City Staff in Attendance: City Manager Ryan Snow. Administrative Services and Land Use Director Skarlet  
18 Bankhead. Public Works Director Rob Stapley and City Recorder Ty Cameron

19 Opening Remarks – Prayer/Thought: Councilmember Sealy offered the Prayer.

20  
21 **Approval of the minutes:**

22  
23 **(2 MIN. 40 SEC)**

24 ➤ **Item No. 1 Approval of the Minutes:** The Providence City Council will consider approval of the  
25 minutes of December 15<sup>th</sup>, 2021 & January 5<sup>th</sup>, 2022. **(DEC. 15<sup>th</sup> MINUTES)** **(JAN. 5<sup>th</sup> MINUTES)**

- 26  
27
- Mayor Alder called item number 1 and asked for a motion.
  - Councilmember Sealy indicated that there was an error on line 308 of the December 15<sup>th</sup> minutes with the word handy, which should be handicap.
  - Mayor Alder indicated that there was an error on line 34 of the January 5<sup>th</sup> minutes with the word present, which should be represent.
  - Staff will correct those errors before getting the minutes officially signed.
- 30  
31  
32  
33

34 **Motion to approve the minutes of December 15<sup>th</sup>, 2021, and the minutes of January 5<sup>th</sup>, 2022, –**  
35 **Councilmember Sealy. Seconded- Councilmember Speth.**

36 **Vote:**

37 **Yea- Councilmember Paulsen, Councilmember Kirk, Councilmember Sealy, Councilmember Speth,**  
38 **Councilmember Nebeker**

39 **Nay-**

40 **Abstained-**

41  
42 **(6 MIN. 40 SEC.)**

43 **Public Comments:** Citizens may express their views to the City Council on issues within the City’s jurisdiction.  
44 The City Council accepts comments: by email providencecityutah@gmail.com, and by text 435-752-9441.

- 45  
46
- Mayor Alder opened the floor for public comment.

- Jan Arnell, Providence City Resident, commented asking councilmembers to speak into the mic, as at times when watching the video feed of council meetings, it is hard to hear them.
- John Drew, Providence City Resident, commented on the school districts in the area and potential plans and possible tax increase.
- Mayor Alder closed the public comment portion of the meeting.

**Agreements, Contracts, Bid Awards:**

**(10 MIN. 25 SEC.)**

- **Item No. 2 Cemetery Bid award:** The Providence City Council will review and may accept a bid for the City's Cemetery Phase 2 Project.

- Mayor Alder called item number 2 and asked Ryan Snow, City Manager to give an overview of the project and bids.
- Ryan Snow indicated to Council that the city had received four bids for the City's Cemetery Phase II project which will include upwards of 500 additional plots and a building for storage and maintenance.
- Ryan Snow recommended to council that they motion to accept the bid from Spindler Construction which was the lowest bid out of the four bids received.
- Parties discussed the need for the building, its size and location, the number of additional plots and the overall plans.

**Motion to accept the bid from Spindler Construction for the City's Cemetery Phase II plans and construction – Councilmember Speth. Seconded Councilmember Sealy.**

**Vote:**

**Yea- Councilmember Paulsen, Councilmember Kirk, Councilmember Sealy, Councilmember Speth, Councilmember Nebeker**

**Nay-**

**Abstained-**

**Plans and other Business:**

**(16 MIN. 10 SEC.)**

- **Item No. 3 Election of Mayor Pro Temp:** The Providence City Council will review, discuss, and may take action on electing a Mayor Pro Temp.

- Mayor Alder called item number 3 and gave a brief introduction and explained the purpose of the election of a Mayor Pro Temp.
- Councilmember Speth stated that he believed Councilmember Sealy would make a great Mayor Pro Temp. Other members of the council agreed.

**Motion to elect Councilmember Sealy as Mayor Pro Temp - Councilmember Speth. Seconded Councilmember Paulsen.**

**Vote:**

91 **Yea- Councilmember Paulsen, Councilmember Kirk, Councilmember Sealy, Councilmember Speth,**  
92 **Councilmember Nebeker**  
93 **Nay-**  
94 **Abstained-**

95  
96 **(19 MIN. 30 SEC.)**

97 ➤ **Item No. 4 Municipal Transient Room Tax (Draft):** The Providence City Council will  
98 review and discuss potentially establishing a Municipal Transient Room Tax for Providence City. **(ORDI.**  
99 **01-2022- DRAFT)**

- 100
- 101 • Mayor Alder called item number 4 and gave a brief introduction.
- 102 • Ty Cameron, City Recorder, explained to council the reasoning behind the city requesting that a
- 103 transient room tax be in place or discussed and what it would mean.
- 104 • Council asks why a tax would be needed. Councilmember Speth commented and related an
- 105 experience he knew about in relation to Air B&Bs and the benefits of room taxes.
- 106 • Skarlet Bankhead, Land Use Director, commented on the transient room tax purpose and the city's
- 107 current code regarding rentals and regulations.
- 108 • Parties discussed sales taxes and definitions of what is included in sales tax. Parties discussed the
- 109 cost and enforcement of establishing a transient room tax. Parties discussed what the process would
- 110 be to implement the tax and what the process is for residents who apply for a conditional use.
- 111 • Parties discussed conditional uses and how they are monitored. Parties discussed plan on moving
- 112 forward if they decide to continue with establishing a room tax.
- 113 • Jan Arnell, Providence City Resident, voiced her concern about the tax and how it may be
- 114 perceived.
- 115 • Parties discussed taxation and its overall benefits to the city and what this particular tax would
- 116 mean. They also discussed how the public would perceive it.
- 117

118 **Motion to move forward with establishing a Municipal Room Tax for Providence City – Councilmember**  
119 **Speth. Seconded Councilmember Paulsen.**

120 **Vote:**

121 **Yea- Councilmember Paulsen, Councilmember Kirk, Councilmember Sealy, Councilmember Speth,**  
122 **Nay- Councilmember Nebeker**  
123 **Abstained-**

124  
125 **(54 MIN. 55 SEC.)**

126 ➤ **Item No. 5 Providence City Council 2022 Goals:** The Providence City Council will discuss and  
127 establish their individual and collective goals for the year.

- 128
- 129 • Mayor Alder called item number 5, gave an introduction and asked council to report on their
- 130 previous years goals.
- 131 • Councilmember Paulsen discussed with council his previous goals and what goals he would like
- 132 to continue for this coming year. Parties talked about downtown plan and deer fence trail access
- 133 all year round.

- 134
- 135
- 136
- 137
- 138
- 139
- 140
- 141
- 142
- 143
- 144
- 145
- 146
- 147
- 148
- 149
- 150
- 151
- 152
- 153
- 154
- Councilmember Kirk discussed with council last year’s goals, current assignments and what she hopes to accomplish this year. She would like to be more involved in City events and establishing better communication with the citizens.
  - Councilmember Paulsen indicated that he received an email from the public asking that they state their goals out loud for everyone to hear. Councilmember Paulsen reported on his assignment indicating the difficulty with covid and asked that assignments be more in line with what they want to do or pursue.
  - Mayor Alder indicated that she would like to set the goal for all councilmembers that they attend all city events when possible.
  - Councilmember Sealy reported on her previous goals and what goals she would like to set this year. She Reported on the library over the past year and discussed with council her current assignments.
  - Councilmember Speth discussed with council his previous goals and assignments and the difficulty its been with covid. Commented on the Historic Preservation Commission and all the good work that they are doing and goals he would like to set for this year.
  - Councilmember Nebeker discussed with council what his goals are as a new member and what he hopes to achieve for himself and the citizens.
  - Mayor Alder discussed with council her goals for the year and what she hopes to accomplish in her first year as Mayor.
  - Parties discussed with staff the possibility of a dog park in the future.

155 **(1 HR. 42 MIN.)**

156 **Staff Reports:** Items presented by Providence City Staff (including but not limited to: Public Works Director,  
157 Administrative Services Director, City Recorder, and City Manager) will be presented as information only.

- 158
- 159
- 160
- 161
- 162
- 163
- 164
- 165
- 166
- 167
- 168
- 169
- 170
- 171
- 172
- 173
- 174
- 175
- 176
- 177
- Mayor Alder called for City staff reports.
  - Rob Stapley, Public Works Director, reported to council the departments on going projects and upcoming plans. Indicated that the reservoir is still under construction but is making progress and it should be filled up later this month. Elaborated on the cemetery plans and construction. Parties discussed the water tank and piping.
  - Skarlet Bankhead, Land Use and Receptions Director, reported on current subdivisions that were going up and indicated that most that were approved before the voting of the referendum but that as they go forward, they are talking their voting results into consideration. Discussed with council that the Historic Preservation Commission has some historical markers that they are working on that will be placed throughout the city.
  - Ty Cameron, City Recorder, discussed with council the city’s current recodification process. Also indicated to council that the vineyard annexation is in its objection period which will end middle of February. Reminded council of Utah’s OPMA guidelines and annual training requirement that each of them will need to complete.
  - Ryan Snow, City Manager, gave his administrative report indicating to council the status of the city’s water master plan and current fiber construction. Discussed with council the 1<sup>st</sup> amendment audit and how recently we have had someone come in filming staff exercising their 1<sup>st</sup> amendment right. Reviewed with council the budget and future plans.

178  
179  
180  
181  
182  
183  
184  
185  
186  
187  
188  
189  
190  
191  
192  
193  
194  
195  
196  
197  
198  
199  
200  
201  
202  
203  
204  
205  
206  
207  
208  
209  
210  
211  
212  
213  
214

**(2 HR. 38 MIN 50 SEC.)**

**Council Reports:** Items presented by the City Council members will be presented as informational only; no formal action will be taken.

- Mayor Alder called for Council reports.
- Councilmember Sealy reported on the status of the library and current library board vacancy. Reported on blacksmith fork irrigation meeting she recently attended and the increased attendance that they had. Reported that she had some citizens express concern of debris pick up and the nuisance it has caused and that is something to work on or possibly create a committee for.
- Councilmember Paulsen, Kirk, Speth and Nebeker had nothing to report.
- Mayor Alder reported that she had met with representatives of the State and with Congressman Moore who represents our area and had a good discussion with them and their plans for the future. Indicated that she dropped off our donation to the Family Place which was matched. She also reported on the Mayors Association Dinner she attended and what she learned.

**Motion to go into executive session – Councilmember Paulsen. Seconded Councilmember Kirk.**

**Vote:**

**Yea- Councilmember Paulsen, Councilmember Kirk, Councilmember Sealy, Councilmember Speth and Councilmember Nebeker.**

**Nay-**

**Abstained-**

**Motion to adjourn Council meeting – Councilmember Speth. Seconded Councilmember Kirk.**

**Vote:**


**Yea- Councilmember Paulsen, Councilmember Kirk, Councilmember Sealy, Councilmember Speth and Councilmember Nebeker.**

**Nay-**

**Abstained-**

Meeting Adjourned.

Minutes prepared by Ty Cameron City Recorder  
Minutes approved by vote of council on the 16th of February 2022



Kathleen Alder, Mayor



Ty Cameron, City Recorder