

1 **PROVIDENCE CITY ADMINISTRATIVE LAND USE AUTHORITY MINUTES**
 2 **JUNE 8, 2022 – 10:00 AM**
 3 **PROVIDENCE CITY OFFICE BUILDING**
 4 **164 NORTH GATEWAY DRIVE, PROVIDENCE UT 84332**

7 **Call to Order:** Skarlet Bankhead, Chair

8 **ALUA members in attendance:** Skarlet Bankhead, Rob Stapley.

9 **Absent:** Max Pierce.

10 **Staff in attendance:** Diane Campbell, Ty Cameron.

- 12 • Skarlet Bankhead called meeting to order and took attendance of all present.

14 **Approval of Minutes:** The Administrative Land Use Authority will consider approval of
 15 minutes from May 25th, 2022.

- 17 • Skarlet Bankhead called for the approval of the minutes and indicated that in the past the
 18 minutes have not been included on the agenda but that going forward they would be as
 19 that is best practice.
- 20 • Rob Stapley indicated that he had not yet reviewed the minutes. Skarlet Bankhead
 21 indicated that they would wait a bit to allow him to do so.
- 22 • Rob Stapley commented that he had reviewed the minutes of May 25th and stated that
 23 they looked good.

25 **Motion to approve the ALUA minutes of May 25th, 2022 – Skarlet Bankhead. 2nd – Rob
 26 Stapley.**

27 **Vote:**

28 **Yea – Skarlet Bankhead & Rob Stapley**

29 **Ney –**

30 **Abstained –**

31 **Absent – Max Pierce**

33 **Item No.1 - Conditional Use Site Plan:** The Providence City Administrative Land Use
 34 Authority will consider for approval a request by Lori Anderson for an outdoor art school as well
 35 as growing flowers to sell to local florists. The home is located at 168 E Center St., Providence
 36 UT. [EXHIBIT](#)

- 39 • Skarlet Bankhead called item 1 and asked the applicant to come take a seat at the front
 40 table to discuss her application. Skarlet Bankhead asked Diane Campbell to give an
 41 overview of the application and staff report.
- 42 • Diane Campbell reviewed with all present the applicants application for a conditional use
 43 and the staff report. Commented on the staff reports Findings of Fact, Conclusions of
 44 Law and the Conditions and referenced the conditions that the applicant will:
 45 1) Apply for business license pursuant to PCC 3-1-5.
 46 2) The applicant will meet the requirements for a home business listed in PCC 3-4-5.

- 47 3) The applicant will meet the requirements listed in the fire inspector review.
 48 4) The applicant will operate the business in the manner described in the business plan
 49 submitted June 1, 2022.
 50 5) The applicant will continue to meet all federal, state, county, and Providence City
 51 rules, laws, codes, ordinances, related to the operation of an art school/group lessons as
 52 well as a garden for wholesale or retail sales.
- 53 • Skarlet Bankhead reviewed will all present Aaron Walkers (Deputy Fire Marshall) letter
 54 review of the application highlighting fire hydrant locations and making sure the
 55 applicant stays up to date on all the fire codes and yearly requirements.
 - 56 • Rob Stapley commented on possible noise disturbances and parking issues that could
 57 arise with such a conditional use.
 - 58 • Parties discussed quantity of students who will be attending the classes and the frequency
 59 of the classes. Skarlet indicates that it will be good to have time in between classes to
 60 allow proper traffic flow for those coming and going.
 - 61 • Parties discuss the schedule of the classes and Ms. Anderson indicated that it could
 62 change. Ms. Bankhead commented that if it does change to please email the city what the
 63 new schedule will be.
 - 64 • No further questions.

65
 66 **Motion to approve the request for a conditional use for and outdoor school as well as**
 67 **growing flowers to sale at the home located on 168 E Center St., Providence UT – Skarlet**
 68 **Bankhead. 2nd – Rob Stapley.**

69 **Vote:**

70 **Yea – Skarlet Bankhead & Rob Stapley**

71 **Ney –**

72 **Abstained –**

73 **Absent – Max Pierce**

74

- 75 • Parties discussed business license procedures and yearly renewals.

76

77 **Motion to adjourn meeting – Rob Stapley. 2nd Skarlet Bankhead.**

78 **Vote:**

79 **Yea – Skarlet Bankhead & Rob Stapley**

80 **Ney –**

81 **Abstained –**

82 **Absent – Max Pierce**

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84 Meeting adjourned.

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88 Minutes prepared by Ty Cameron, City Recorder

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90 Minutes approved by ALUA on _____ of _____ 2022.

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Skarlet Bankhead, Chair

Ty Cameron, City Recorder