

1 **PLANNING COMMISSION MEETING MINUTES**

2 Wednesday, June 8th, 2022, 6:00 pm

3 Providence City Office Building, 164 North Gateway Dr., Providence Ut

4
5 **Call to Order:** Brian Marble, Vice Chair

6 **Chair Roll Call of Commission Members:** Robert Perry, Brian Marble, Tyler Riggs, Joe Chambers & Michael
7 Fortune (appeared via zoom)

8 **Pledge of Allegiance:** Tyler Riggs.

9
10 **Approval of Minutes:** The Planning Commission will consider for approval the Minutes of May 25th, 2022.

11 **(MINTUES)**

- 12
13 • Brian Marble called for the approval of the minutes of May 25th, 2022. Commission indicate that
14 no corrections are needed.

15
16 **Motion to approve the Planning Commission minutes of May 25th, 2022 – Tyler Riggs. 2nd Joe
17 Chambers.**

18 **Vote:**

19 **Yea- Robert Perry, Brian Marble, Tyler Riggs, Joe Chambers & Michael Fortune.**

20 **Ney-**

21 **Abstained-**

22 **Absent-**

23
24 **Motion passes.**

25
26 **Public Comments:** Citizens may express their views on issues within the Planning Commission’s jurisdiction.

27 The Commission accepts comments: in-person, by email providencacityutah@gmail.com , and
28 by text 435-752-9441. By law, email comments are considered public record and will be shared
29 with all parties involved, including the Planning Commission and the applicant.

- 30
31 • Brian Marble opened the floor for public comment.
32 • No comments were made. Staff indicated that no comments have come in via text or email.
33 • Brian Marble closed the public comment portion of the meeting.

34
35 **Administrative Action Item(s):**

- 36
37 ➤ **Item No. 1 Grand View Hills Subdivision Amended Plat:** The Providence City
38 Planning Commission will review, discuss, and may take action on a request to amend the Grand View
39 Hills Subdivision by combining Lots 12 and 13, located in the general area of 988 Foothill Dr.

40 **(ANALYSIS)**

- 41
42 • Brian Marble called item 1, gave a brief introduction and asked Skarlet Bankhead to give an
43 overview of the amended plat request.

- Skarlet Bankhead indicated that a recent plat of the subdivision was just submitted this morning and that she forwarded it on to the Planning Commission. Indicated that staff were still in the process of reviewing it and would make sure that everything looked good.
- Skarlet gave an overview of the amended request and why the applicants were amending the plat. She indicated that the final approval process still needed to take place.
- Skarlet reviewed with the Planning Commission the city’s general plans as it related to this request and the Planning Commissions responsibilities with finding good cause to approve the amendment. Skarlet gave an overview of the applicants plans and discussed with the Planning Commission the city’s park designations and parameters. Indicated that the city is working on gap services or areas lacking park space.
- Skarlet commented on the staff report and referenced the findings of fact, conclusions of law and conditions which consisted of the Planning Commission finding good cause for approval and the applicant completing the process to get a final plat approved.
- Planning Commission asked Skarlet if the fire marshals have approved the amendment. Skarlet indicated that the Deputy Fire Marshall has submitted his approval letter of the amendment.
- Nathan Hess, applicant, took the stand and gave a brief overview of their plans for the area and why they are requesting an amendment.
- Planning Commission discussed the request and sees there is good cause for this amendment as it will enhance the area and make it more aesthetically pleasing.

Motion to approve the amended plat subject to the staff reports findings of facts, conclusion of law, conditions and good cause having been found by the Planning Commission per previous discussion – Joe Chambers. 2nd – Tyler Riggs.

Vote:

Yea- Robert Perry, Brian Marble, Tyler Riggs, Joe Chambers & Michael Fortune.

Ney-

Abstained-

Absent-

Motion passes.

➤ **Item No. 2 Providence City Center Amended Site Plan (Corrected Approval from PC):**

The Providence City Planning Commission will review, discuss, and may take action on an amended site plan for Lot 1 & 2 of the Providence City-Center Mixed-Use Development. This was before Planning Commission on May 25th, 2022, where it was approved pending City Councils approval of the adjustments and easement relocation; however, it was brought to staffs attention that the adjustment and easement relocation can be approved by the Planning Commission. **(EXHIBIT)**

- Brian Marble called item 2, gave a brief introduction, and indicated that this was on the agenda last meeting and that it is back on the agenda tonight as staff found out that it can be completely approved by the Planning Commission and doesn’t have to go to the City Council or have a public hearing.
- Skarlet Bankhead gave an update on the request and indicated that she had talked with the city attorney to verify the process and procedures of public easements and municipal easements; and

can confirm that this amended site plan can be entirely approved by the Planning Commission and that it doesn't need a public hearing.

- Planning Commission discussed what they had talked about last meeting regarding this amended site plan and referenced the good cause that they found showing that approving the amended site plan would allow more parking and that all parties involved would benefit.

Motion to approve the amended site plan with its findings of fact, conclusions of law, conditions and good cause having been found and mentioned previously – Tyler Riggs. 2nd Robert Perry.

Vote:

Yea- Robert Perry, Brian Marble, Tyler Riggs, Joe Chambers & Michael Fortune.

Ney-

Abstained-

Absent-

Motion passes.

- Joe Chambers commented on Cache County's Planning Commission's agenda that they send out and how they have information on the back of the agenda outlining their duties and responsibilities to inform the public. Joe asked what the Planning Commission thought about that and doing something like that with their agenda.
- Planning Commission discussed what they could do to inform the public regarding their responsibilities and what actions they are allowed to take during their meetings. Skarlet Bankhead indicated that would also be nice to have a segment regarding public hearing decorum.
- Staff indicated that they would look into it and try adding something to the agenda that allowed access to the public to review the duties and responsibilities of the Planning Commission and the rules and procedures for public hearings.

Motion to adjourn meeting – Joe Chambers. 2nd - Robert Perry.

Vote:

Yea- Robert Perry, Brian Marble, Tyler Riggs, Joe Chambers & Michael Fortune.

Ney-

Abstained-

Absent-

Motion passes, meeting adjourned.

Minutes prepared by Ty Cameron, City Recorder.

Minutes approved by Planning Commission on 22nd of June 2022.



Michael Fortune, Chair



Ty Cameron, City Recorder