

1 **PROVIDENCE CITY COUNCIL MEETING MINUTES**

2 Wednesday July 20th, 2022, 6:00 PM

3 Providence City Office Building, 164 North Gateway Drive, Providence UT

4
5 To view the video recording account of the City Council meeting please view our YouTube Channel. Providence's
6 YouTube Channel Link: [City Council Meeting - YouTube](#)

7
8 **HR. MIN. SEC.** in **GREEN** above items are time stamps for the YouTube Video of the City Council meeting.

9
10 **Opening Ceremony:**

11 Call to Order: Mayor Alder called meeting to order.

12 Roll Call of City Council Members: Mayor Alder took attendance of members present.

13 Council in attendance: Mayor Alder, Council members Sealy, Paulsen, Speth & Nebeker.

14 City Staff in attendance: City Manager Ryan Snow, Community Development Director Skarlet Bankhead and
15 City Recorder Ty Cameron.

16 Absent: Council member Kirk and Public Works Director Rob Stapley

17 Pledge of Allegiance: Council member Paulsen

18 Opening Remarks/Prayer: Council member Sealy

19
20 **(2 MIN. 5 SEC.)**

21 **Council Reports:** Items presented by the City Council members will be presented as informational only; no
22 formal action will be taken.

- 23
- 24 • Mayor Alder called for Council reports.
 - 25
 - 26 • Council member Sealy
 - 27 ○ Reported on the Broadband Advisory Council and their work regarding creating technology and
 - 28 education resources for students. She indicated that the Cache County Library Committee has
 - 29 recently meet and discussed moving the library to a bigger building located River Heights.
 - 30 ○ Reported that the Youth Council will be participating in the North Logan Pumpkin Walk this year.
 - 31 Next week she has a meeting to discuss continued plans to get the city involved in the State Healthy
 - 32 Cities Initiative.
 - 33 ○ School board resumed meetings this week so she will follow up next meeting on how things went.
 - 34 ○ There was recently an incident involving a crossing guard and a car mirror so she will be putting
 - 35 an article in the upcoming city newsletter regarding crosswalks; which will inform citizens how to
 - 36 act and drive through them.
 - 37
 - 38 • Council member Paulsen
 - 39 ○ Reported that the Historic Preservation Commission did not meet this month so there was nothing
 - 40 to report for them.
 - 41 ○ He indicated that the Cache County Trails Commission was seeking a 20 million dollar bond that
 - 42 would cost families \$30 a year but would provide and build out for more trails and open space in
 - 43 the County.
 - 44 ○ He stated that Logan City is working on ordinances regarding trails that would provide better
 - 45 support for their trail system and thought that might be good to track in case the city wants to do
 - 46 something similar.
 - 47 ○ The recent concert in the park went really well and that the next one would be in September.

- 48
- 49 • Council member Speth
- 50 ○ Reported that Spring Creek water was holding up well and that the agreement between them and
- 51 the city has been very beneficial.
- 52 ○ He indicated that the emergency preparedness brochures and magnets were coming along and
- 53 would soon be ready for the citizens.
- 54
- 55 • Council member Nebeker
- 56 ○ Reported that the Planning Commission has not met this month so there is nothing to report there.
- 57 ○ He stated that the Housing Task Force would be presenting next month for the Council and will
- 58 have some good information for everyone.
- 59 ○ He indicated that based on the comment Ms. Drew made a while ago about measurable goals got
- 60 him thinking about his goals and his goal to create a system for gathering and sharing information
- 61 with the citizens, and is working on a plan for that.
- 62
- 63 • Mayor Alder
- 64 ○ Reported that Bob Perry from the Planning Commission has resigned. She stated that they were
- 65 able to invite someone from the previous round of interviews to take Bob's spot, which this person
- 66 has accepted. His nomination will be on the agenda next month so that everyone can meet him and
- 67 ask any questions.
- 68 ○ She indicated that she applied for and was offered a position on the States new Land Conservation
- 69 Board, which she has gladly accepted.
- 70

71 **Approval of the minutes:**

72

73 **(13 MIN 55 SEC.)**

- 74 ➤ **Item No. 1 Approval of the Minutes:** The Providence City Council will consider for approval the
- 75 minutes of June 15th, 2022. **(MINUTES)**
- 76
- 77 • Mayor Alder called for the approval of the minutes of June 15th 2022.
- 78 • Council member Sealy asked that her wording on lines 167 & 168 be changed per her email to staff,
- 79 rewording the phrase to better indicate what was meant. She stated that on line 308 the word but should
- 80 be changed to put. Staff will make those changes before submitting the final draft to the Mayor for
- 81 signature.
- 82 • Council member Paulsen indicated that he would abstain from voting, as he was not present for most of
- 83 the meeting.
- 84

85 **Motion to approve the minutes of June 15th, 2022 – Council member Sealy. Second Council member Speth.**

86 **Vote:**

87 **Yea – Council members Sealy, Speth and Nebeker.**

88 **Ney-**

89 **Abstained- Council member Paulsen**

90 **Absent- Council member Kirk**

92 **Motion passes.**

93
94 **Public Comments:** Citizens may express their views to the City Council on issues within the City’s jurisdiction.
95 The City Council accepts comments: by email providencecityutah@gmail.com, and by text 435-752-9441.

- 96
- 97 • Mayor Alder opened the floor for public comment. No comments made. Mayor Alder closed the public
- 98 comment portion of the meeting.
- 99

100 **Resolutions/Ordinances:**

101
102 **(17 MIN. 45 SEC.)**

- 103 ➤ **Item No. 2 Resolution 012-2022 - Providence City’s Culinary Water Master Plan:** The
- 104 Providence City Council will consider for adoption a resolution approving the City’s Culinary Water
- 105 Master Plan from Sunrise Engineering. **(RESOLUTION 012-2022)**
- 106

- 107 • Mayor Alder called item 2, gave a brief introduction and asked Ryan Snow to give an overview.
- 108 • Ryan Snow discussed with the Council the background of this master plan and all the work that has gone
- 109 in to it to get it to this point. He indicated that Steve Wood from Sunrise Engineering presented the draft
- 110 during last month’s Council meeting and that this master plan has been open to the public and Council for
- 111 any comments and questions these last 30 days. He stated that there were a few comments and a few minor
- 112 changes that have been made from last time but nothing major.
- 113 • Steve Wood from Sunrise Engineering discussed with Council what some of those minor changes were,
- 114 including the inclusion of certain roadways and their future developments or construction.
- 115 • Council thanked Steve for all his hard work and commented that the master plan was done really well and
- 116 very readable for anyone who was interested in reading it.
- 117

118 **Motion to approve resolution 012-2022 Culinary Water Master Plan– Council member Speth. Second**
119 **Council member Nebeker.**

120 **Vote:**

121 **Yea – Council members Sealy, Paulsen, Speth and Nebeker.**

122 **Ney-**

123 **Abstained-**

124 **Absent- Council member Kirk**

125
126 **Motion passes.**

127
128 **Agreements, Contracts, Bid Awards:**

129
130 **(22 MIN. 22 SEC.)**

- 131 ➤ **Item No. 3 Property acquisition for sidewalk along 100 S Roadway:** The Providence City
- 132 Council will review, discuss, and may take action on acquiring an additional 8 feet of property along 100
- 133 South (Parcel 02-096-0009) with the condition by the owner that Providence City agrees to install a
- 134 sidewalk within this piece of property. **(LETTER/PROPOSAL)**
- 135

- 136 • Mayor Alder called item 3, gave a brief introduction and asked Ryan Snow to give an overview of the
137 proposal.
- 138 • Ryan Snow commented on the current construction happening along 100 South and the plans and funding
139 for sidewalks that have been in place since the start of the project. He discussed with Council that this
140 resident has agreed to allow the city to put in a sidewalk on her property. The sidewalk would lead to
141 nowhere for the time being but that eventually the plans are to have a sidewalk connect to 200 S to
142 Zollinger Park and even through Zollinger Park to Macey’s; accepting this proposal would help with that.
- 143 • Mayor Alder commented that this would set a precedent for surrounding properties to think about putting
144 in sidewalks in front of their property as well.
- 145 • Parties discussed the sidewalk plans for the cities recently acquired park space. Parties discussed the future
146 roundabouts in the area and the need for good sidewalks. Parties discussed the rate of purchase and if this
147 needs to be discussed in a closed session. Ryan Snow indicated that if the Council wanted to negotiate the
148 price then they would need a closed session, but that this proposal in referencing a price that has already
149 been established.
- 150 • Mayor Alder called for a motion.

151
152 **Motion to approve the agreement with the agreed upon price– Council member Paulsen. Second Council**
153 **member Sealy.**

154 **Vote:**

155 **Yea – Council members Sealy, Paulsen, Speth and Nebeker.**

156 **Ney-**

157 **Abstained-**

158 **Absent- Council member Kirk**

159
160 **Motion passes.**

161
162 **(32 MIN. 40 SEC.)**

163 ➤ **Item No. 4 Park View Heights Development and Public Improvement Agreement:**

164 The Providence City Council will review, discuss and may take action on a development and public
165 improvement installation agreement for Park View Heights Subdivision. In keeping with the City's water
166 master plan, the city would like to install a 10" water line in conjunction with this development. The
167 developer has agreed to install the line along with their development. **(AGREEMENT)**

- 169 • Mayor Alder called item 4, gave a brief introduction and turned it over to Ryan Snow for an overview of
170 the agreement.
- 171 • Ryan Snow discussed with the Council the purpose of development agreements in general and how on
172 most cases the Council does not need to approve them so long as the developers are meeting all the
173 requirements. This agreement is before the Council as it requests involvement from the city; in this case,
174 the developers and the city are agreeing to put in a 10-inch water line. Ryan Snow discussed the water line
175 plans and future connections for this line.
- 176 • Parties discussed the service of the water line, and where it will go. Council agreed this will benefit the
177 city and that there seems to be no issues.
- 178 • Council member Speth motioned to approve the installment of the 10-inch water line. Council member
179 Paulsen clarified that they are approving the agreement and not just the installment of the water line and

180 that the motion should probably reflect that. Council member Speth indicated that he would amend his
181 motion.

182
183 **Motion to approve the Park View Heights development and public improvement agreement – Council**
184 **member Speth. Second – Council member Paulsen.**

185 **Vote:**
186 **Yea – Council members Sealy, Paulsen, Speth and Nebeker.**
187 **Ney-**
188 **Abstained-**
189 **Absent- Council member Kirk**

190
191 **Motion passes.**

- 192
- 193 • Parties discuss the current water access in the area. Skarlet Bankhead stated that the developers did not
- 194 have any water shares and will be doing a fee-in-lieu. Parties discussed the number of lots for the area.
- 195 The developer, Cory Nielson indicated that there would just be five lots.
- 196

197 **Plans and Other Business:**

198
199 **(41 MIN. 55 SEC.)**

- 200 ➤ **Item No. 5 City Council’s Involvement in City Celebration:** The Providence City Council
- 201 will hear a report from the Providence Sauerkraut Days Committee regarding plans for the upcoming
- 202 city celebration and will discuss what the City Council would like to do to be involved (i.e., Council
- 203 Float?)
- 204
- 205 • Mayor Alder called item 5 and introduced Nicole Bone and Ashley Pool, co-chairs for the City’s
- 206 Sauerkraut Day celebration.
- 207 • Nicole and Ashely discussed with the Council the current plans and events for the upcoming city
- 208 celebration. They indicated that they have something for each day of the week starting on that Monday
- 209 August 15th.
- 210 • Nicole Bone discussed the history of sauerkraut and its ties to the city. She stated that they would have
- 211 local sauerkraut for sale during the celebration for residents to buy. The sauerkraut will be made here in
- 212 the valley and that there would be two varieties available for the public to choose from.
- 213 • Ashley and Nicole indicated that they are hoping to get the Council involved any way they can. They
- 214 passed around a sign-up sheet for the Council to sign up to help.
- 215 • Parties discussed the parade and its guidelines including the route, candy throwing and general plans for
- 216 the event. Parties discussed the history of the sauerkraut celebration, plans to market the event and how
- 217 best to get the word out. Parties discussed the plans for a firework show and the requirements involved.
- 218 Parties commented on the clean up after the fireworks show and discussed the plans for the fun run and
- 219 its rates.
- 220 • Parties discussed the parade, floats, and seeing if the city would be interested in putting in a city vehicle.
- 221 Ryan Snow stated that the city has recently bought a maintenance vehicle that would be nice to have in
- 222 the parade.

- Council thanked Nicole and Ashley for all their hard work and are excited to see how it all turns out.

Study Items:

(1 HR 31 MIN 55 SEC.)

➤ **Item No. 6 Solid Waste & Recycling RFP:** The Providence City Council will review and discuss but will not take action on a proposed RFP for Residential & Commercial Solid Waste & Recycling Collection Services. **(PROPOSED RFP)** **(STAFF ANALYSIS)**

- Mayor Alder called item 6 and reviewed with Council the RFP the Mayors have put together for solid waste removal and recycling. Parties discussed the RFP and what it would mean for the city and how it would work for all the cities involved. Parties also discussed the city creating their own entity and the logistics that need to be considered. Parties discussed the possible issues of both the RFP and the city creating an entity for waste removal.
- Ryan Snow referenced the staff analysis and commented on what it would take to do our own waste removal.
- Bob Washburn, resident and Planning Commission member, took the podium and commented on what he has seen other cities did where he used to live. He used to work on and create RFPs for his job and commented on some of the risks involved with them. Ryan Snow commented on inter-local agreements and that the city has a few in place right now that their apart of.
- Parties discussed transfer station options and landfill locations. Parties discussed the details of the RFP and the current plans to meet with contractors and obtain bids. Parties discussed green waste, the city’s green waste station, and possibly moving to another location.
- Mayor Alder discussed with Council the actions that created this issue and Logan’s plans and timeframe to drop garbage service to the cities. Mayor indicated that there would be a joint meeting tomorrow to discuss the RFP and what the County and Logan City’s plans are. Mayor indicated that she would follow up with Council next month to inform them of how the meeting went.

Staff Reports: Items presented by Providence City Staff (including but not limited to: Public Works Director, Administrative Services Director, City Recorder, and City Manager) will be presented as information only.

(1 HR. 56 MIN. 30 SEC.)

- Mayor Alder called for staff reports. Ryan Snow indicated that Rob Stapley, the Public Works Director, was out of town.
- Skarlet Bankhead, Community Development Director.
 - Reported that the new employee who will be covering storm water and code compliance would be starting Tuesday July 26.
 - Skarlet commented that they have had an issue with people parking their trailer in right of ways and are trying to inform them that they need to be parked elsewhere.
 - She indicated that the Housing Crisis Task Force is making headway and accomplishing some great things.

- This month not much has been happening for the Planning Commission but that construction is still happening and that they have some interesting commercial buildings coming in that should look different and nice.
- Mayor Alder asked about the development by the movie theater. Skarlet responded that it is on hold as the developer had a family issue.
- Council member Speth asked about the piping and supplies he saw on the Johnson property. Ryan Snow responded that it was probably for storage or staging and was just there for the time being.
- Council member Sealy asked about code compliance for pools and commented that she has seen one that does not have a fence. Skarlet responded that the city code does require pools to have a fence around them and will follow up with the homeowners.
- Parties discussed the excessive weeds in certain areas of the city and the staff indicated that they are working on those areas and trying to notify the residents and owners to make sure they remove them.
- Ty Cameron, City Recorder.
 - Reported to Council that the codification was in its final stages and that we should have a final draft ready for next month's meeting.
 - He indicated that the Justice Court is busy with increased citations probably due to the holidays and that the judge is going through his annual review.
- Ryan Snow, City Manager.
 - Updated Council on the fiber optic project and that we already have quite a few peopled connected.
 - He indicated that construction on 100 S was underway and that the million and half gallon storage tank was nearing completion. Parties discussed the roof on Reds tank and that it will need a new one in the near future. Ryan Snow stated that it has been planned for a budgeted.
 - Ryan Snow requested a closed or executive session*.

Motion to enter a closed session – Council member Speth. Second – Council member Josh Paulsen.

Vote:

Yea – Council members Sealy, Paulsen, Speth and Nebeker.

Ney-

Abstained-

Absent- Council member Kirk

Motion passes.

***Executive Session Notice:**

The Providence City Council may enter into a closed session to discuss pending or reasonably imminent litigation as allowed by Utah Code 52-4-205(1)(c).

The Providence City Council may enter into a closed session to discuss professional competence or other factors allowed by Utah Code 52-4-205(1)(a).

The Providence City Council may enter into a closed session to discuss land acquisition or the sale of real property Utah Code 52-4-205(1) (d) and (e).

310 **Motion to adjourn meeting – Council member Sealy. Second – Council member Paulsen.**

311 **Vote:**

312 **Yea – Council members Sealy, Paulsen Speth and Nebeker.**

313 **Ney-**

314 **Abstained-**

315 **Absent- Council member Kirk**

316
317 **Motion passes meeting adjourned.**

318
319 **Next scheduled meeting will be August 17th @ 6:00 PM**

320
321
322 Minutes prepared by Ty Cameron, City Recorder
323 Minutes approve by the City Council on _____ of _____ 2022.

324
325
326
327
328
329 _____
330 Kathleen Alder, Mayor

_____ Ty Cameron, City Recorder