

1 **PROVIDENCE CITY COUNCIL MEETING MINUTES**

2 Wednesday August 17th, 2022, 6:00 PM

3 Providence City Office Building, 164 North Gateway Drive, Providence UT

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5 To view the video recording account of the City Council meeting please view our YouTube Channel.

6 Providence's YouTube Channel Link: [City Council Meeting 8/17/2022 - YouTube](#)

7
8 **HR. MIN. SEC.** in **GREEN** above items are time stamps for the YouTube Video of the City Council meeting

9
10 **Opening Ceremony:**

11 Call to Order: Mayor Alder called meeting to order.

12 Roll Call of City Council Members: Mayor Alder took attendance of members present.

13 Council in attendance: Mayor Alder, Council members Sealy, Paulsen, Kirk, Speth & Nebeker.

14 City Staff in attendance: City Manager Ryan Snow, Community Development Director Skarlet Bankhead, Public Works Director Rob Stapley, and City Recorder Ty Cameron.

15 Pledge of Allegiance: Council member Nebeker

16 Opening Remarks/Prayer: Council member Sealy

17
18
19 **(3 MIN. 5 SEC.)**

20 **Council Reports:** Items presented by the City Council members will be presented as informational only; no
21 formal action will be taken.

- 22
- 23 • Mayor Alder called for council member reports.
 - 24
 - 25 • Council member Nebeker
 - 26 ○ Reported on his continued work on creating a network for the residents of Providence City to
 - 27 establish better communication within the community and with members of the Council.
 - 28 ○ Reported on the code codification that he has helped with and that we would hear more on it later
 - 29 tonight.
 - 30 ○ Indicated there has not been a Planning Commission meeting in quite some time so there is nothing
 - 31 to report there.
 - 32 ○ Reported that the mosquito abatement has gone around and sprayed the community but commented
 - 33 that there still seems to be quite a bit of mosquitos out and about.
 - 34
 - 35 • Council member Speth
 - 36 ○ Reported that the emergency brochures were ready to be handed out to residents and that they have
 - 37 3 Stakes lined up to help pass those out. Discussed with and showed the council what the brochure
 - 38 looked like and the refrigerator magnet that went along with it. Indicated that one LDS Ward in
 - 39 the area would be hosting an emergency fair sometime in September.
 - 40 ○ Reported on the Spring Creek water levels which is holding up well and that they recently piped a
 - 41 ditch up Box Elder Spring that was blocking water.
 - 42
 - 43 • Council member Sealy
 - 44 ○ Reported that the School Board meetings have started back up and that the building task force is
 - 45 evaluating and working on plans to address increased attendance and how best to facilitate the
 - 46 increased number of students.

- Reported that the School Board and County are proposing a 10-million-dollar bond that may or may not be on the ballot his fall regarding the building of two middle schools for both the North and South ends of the valley.
 - Indicated that Sky View and Mountain Crest High Schools have added vestibules, more controlled access points and buzzers at every door for increased school safety
 - Parties discussed the 10-million-dollar bond and indicated that it was on the County’s agenda for tomorrow night, and that we would know more by next meeting.
- Council member Kirk
 - Reported that 20 youths have signed up for youth council and that they are currently working on the float for the city parade that will be happening in a few days.
 - Indicated that the celebration committee is still in need of volunteers and that if anyone has time to please sign up. Commented on the city celebration and all the work that has gone into it and the plans and events for this coming weekend.
 - Reported that the individual who usually heads up the Easter Egg hunt will not be able to do it this spring but would be willing to train anyone who is willing to take it over.
 - Council member Paulsen
 - Reported that the Historic Preservation met in August but that not much was happening but that they will be participating in the city celebration this weekend.
 - Reported that he attended an outdoor recreations seminar or event where city and government officials went over their strategic plans for the valley and the State regarding free space, trails, issues, and concerns for the future etc. and indicated that it was a great event.
 - Mayor Alder
 - Reported that the garbage RFP has gone out to see what kind of proposals they get for garbage and recycling removal services. Indicated that 3 cities have backed out.
 - Reported that she has been made chair of the new Land Conservation Board and will be helping people put their land in conservation.
 - Reported that Visionary Homes will be having a booth at the city celebration this year and will hopefully connect with the community and discuss their plans and intentions.
 - Indicated that the Council will have frisbees to throw out during the parade and asked Council if they wanted to drive in a car or walk. Council responded and agreed that walking would be best.

Approval of the minutes:

(24 MIN. 30 SEC.)

- **Item No. 1 Approval of the Minutes:** The Providence City Council will consider for approval the minutes of July 20th, 2022 . **(MINUTES)**
- Mayor Alder called for the approval of the minutes of July 20th, 2022.
- Council member Paulsen indicated their may be a misspelling around line 40 with the word ‘trials’.

- Council member Kirk indicates that she listened to the record but was not present for the meeting so she will abstain from voting.

Motion to approve the minutes of July 20th, 2022 – Council member Paulsen. 2nd Council member Speth

Vote:

Yea- Council members Sealy, Paulsen, Speth & Nebeker.

Ney-

Abstained- Council member Kirk

Absent-

Motion passes, minutes approved.

(25 MIN. 55 SEC.)

Public Comments: Citizens may express their views to the City Council on issues within the City’s jurisdiction. The City Council accepts comments: by email providencecityutah@gmail.com, and by text 435-752-9441.

- Mayor Alder opened the floor for public comment.
- John Drew, Providence City resident, asked Council member Sealy if there would be any possible school closures. Council member Sealy responded that there would not be any closures.
- Hal Hansen, Providence City resident, asked Council if there was an update on the construction on 1st east and if there was going to be built a curb and gutter in that area. Indicated that he had concerns about an irrigation line that runs down there and worries that it would be blocked.
- Council and staff indicated a 55+ PUD is planned for that area and that they would be responsible for curb and gutter for their portion but would not be responsible for the neighboring properties. Ryan Snow, City Manager, indicated if anything it would be piped to prevent any blockage and would still be accessible.

Presentations:

(30 MIN. 55 SEC.)

➤ **Item No. 2 Housing Crisis Task Force:** The Cache County Housing Crisis Task Force will present to the Council their report regarding the housing market. **(POWER PT. PRESENTATION) & (FINAL REPORT)**

- Mayor Alder called item 2 and introduced Shawn Milne the County Economic Development Director who would be presenting this item tonight.
- Shawn Milne introduced himself and gave a brief overview of what he would be presenting. Discussed with the Council and all present the creation of this task force, its committee structure and purpose.
- Mr. Milne reported the tasks force overall findings regarding their housing crisis study and showed council some of the data they collected, why it was collected and how it may be used. Showed council the current housing market statistics and what they were like 10 years ago and how drastic the change has been in just those 10 years. Discussed with council housing market projections and what the County would need to do to keep up.
- Parties discussed the average home price history and the unemployment rate.

- 132 • Mr. Milne continued his presentation and discussed with council current housing growth, current and
133 possible consequences, housing demands and supply shortages which has led to this crisis.
- 134 • Parties discuss the idea of a free market and how it does and doesn't play into the housing market.
- 135 • Mr. Milne reported on the tasks force overall recommendations.
- 136 • Council asked about the current housing developments in the valley and how many are in the process of
137 being built or have been approved that were not included in this report. Parties discussed housing
138 projections and the current developments that have been approved. Parties discussed that even though the
139 developments or plans have been approved the time frames of when they get built or finished are very
140 subjective.
- 141 • Parties discussed housing stability and Providence City's current developments and finding a balance
142 between growth and development.
- 143 • Parties discussed the data that has been collected and understand that having this data will be very
144 beneficial even if they don't take action now or even in the immediate future. Having this data gives the
145 county and municipalities a sense of control and understanding on how best to move forward.
- 146 • Mr. Milne reiterated the purpose of the task force and the data collected and thanked everyone who has
147 participated.
- 148 • Mayor Alder thanked Mr. Milne for his presentation.

149
150 **Public Hearings:**

151
152 **(1 HR. 42 MIN. 25 SEC.)**

- 153 ➤ **Item No. 3 COG Grant Application – 200 W 300 S Intersection Improvements:** Providence
154 City Council will take comments and questions regarding the City's intent to apply for a COG grant for
155 intersection improvements located in the general area of 200 W 300 S.
- 156
- 157 • Mayor Alder called item 3, opened the floor for public comment and asked Ryan Snow to give an
158 overview of the application and request.
- 159 • Ryan Snow discussed with council the application process for a COG grant and the issues and concerns
160 with this misaligned intersection. Indicated that it is a major collector road and its current plans within
161 the master plans. Mr. Snow discussed with council the possible plans for this intersection including a
162 roundabout. Ryan discussed the COG application process and its intent on what it was be used for if
163 granted.
- 164 • Mayor Alder asked if there were any comments or questions from the public.
- 165 • Hal Hansen took the podium and stated that if this was something that needed to be done that it should
166 be done sooner rather than later.
- 167 • There were no further comments.
- 168 • Mayor Alder closed the public comment portion of the hearing.
- 169 • Council member Speth commented and worried about the impact this would have on the two properties
170 by this intersection. Asked if having signals or lights for the intersection wouldn't be better. Parties
171 discussed possible solutions for the intersection and the possibility of smaller roundabouts.
- 172 • Ryan Snow indicated that what has been discussed is worth looking into and at this stage that is what the
173 COG Grant would cover, to investigate further solutions that could work for the area.

Resolutions/Ordinances:

(2 HR. 09 MIN. 10 SEC.)

- **Item No. 4 Idle Free City Proclamation:** Mayor Alder will present to the Council and the City a Proclamation declaring the City’s intent to become an idle free City. [\(PROCLAMATION\)](#)
- Mayor Alder introduced item 4 and discussed with Council the purpose and intent of this Proclamation.
- Mayor Alder read the Idle Free City Proclamation on the record.

Motion to adopt this idle free city proclamation with the clarification regarding the duration of the proclamation – Council member Sealy. 2nd- Council member Kirk.

Vote:

Yea- Council members Sealy, Paulsen, Kirk, Speth & Nebeker.

Ney-

Abstained-

Absent-

Motion passes. Providence City recognize the coming winter season as Idle Free in Utah.

Plans and Other Business:

(2 HR. 15 MIN. 20 SEC.)

- **Item No. 5 Providence City’s Code Codification:** The Providence City Council will review, discuss, and may take action on the current codification of the City’s code. If approved the codified code will be open to comments for 30 days before final adoption by council.
[\(CODE COMMITTEE REVISION\)](#) [\(CODIFIERS MAIN COMMENTS\)](#)
[\(STRIKE THOROUGH VERSION\)](#) [\(FINAL DRAFT\)](#)

- Mayor Alder called item 5, gave a brief introduction and asked Ty Cameron, City Recorder, to give an overview of the city’s codification.
- Ty Cameron discussed with council the current status of the City’s codification. He explained the purpose and intent of the codification and some of the major changes that have been made.
- Parties discussed the process for amending codes. Mr. Cameron indicated that there will be more sections and parts to amend in the coming months but that this codification will give us a good starting point to work from.
- Council member Sealy commented on the process of amending the code and encouraged the council to take the next 30 days and review the proposed changes thoroughly.
- Ryan Snow discussed and informed the council on the process to amend the code and indicated that the updated code will have hyperlinks to the state code for easy reference.

Motion to proceed to the public hearing stage of the codification – Council member Sealy. 2nd – Council member Nebeker.

215 **Vote:**
 216 **Yea- Council members Sealy, Paulsen, Speth & Nebeker.**
 217 **Ney-**
 218 **Abstained- Council member Kirk**
 219 **Absent-**
 220

221 **Motion passes. Staff will set and notice a public hearing for the codification.**
 222

223 **(2 HR. 28 MIN. 35 SEC.)**

- 224 ➤ **Item No. 6 Property Acquisitions:** The Providence City Council will review, discuss, and may
 225 take action on moving forward with the process of purchasing some land properties for the City.
 226
- 227 • Mayor Alder called item 6 and asked Ryan Snow for a status update.
- 228 • Ryan Snow discussed with council the possible acquisition of some property for the city but indicated that
 229 nothing has been finalized or approved and will update council next month.
- 230 • Mr. Snow indicated that staff was in the process of deeding some land to ourselves in order to get new
 231 parcel numbers for some parcels located by the cemetery.
 232

233 **(2 HR. 30 MIN. 30 SEC.)**

234 **Staff Reports:** Items presented by Providence City Staff (including but not limited to: Public Works Director,
 235 Administrative Services Director, City Recorder, and City Manager) will be presented as information only.
 236

- 237 • Mayor Alder called for staff reports.
 238
- 239 • Rob Stapley, Public Works Director
 - 240 ○ Reported and reviewed with council the current on-going road projects and developments.
 241 Indicated that recently they have been doing a lot of road preservation and citizens will be seeing
 242 a lot of chip and seal work.
 - 243 ○ Reported on the current water levels and commended the citizens for cutting back on water use
 244 this year. Indicated that they have begun the process of finding a new location for a new well.
 245
- 246 • Skarlet Bankhead, Community Development Director.
 - 247 ○ Reported to council the Planning Commission has not had a lot of activity as of late but that it will
 248 change once the codification passes as there are quite a bit of land use codes that need updating.
 - 249 ○ Reported that land use has been kept busy with residential and commercial site plans coming
 250 through.
 - 251 ○ Indicated that the new stormwater employee, Colton Love, was getting certified and has been
 252 training with the previous stormwater employee and Rob on construction sites to learn more about
 253 his responsibilities.
 - 254 ○ She commented on the previous retaining wall issue and that it is currently being resolved by the
 255 owners. Council member Sealy asked about the pool fence issue that was brought up last meeting.

256 Skarlet responded that she has reached out to the owners and is trying to get it resolved. She
 257 indicated that pre-application meetings have been very useful to combat some of these issues
 258 before they become a problem.

- 259 ○ Reported that flag football registration is open and will be starting soon and the fall soccer, which
 260 is run by the South Cache Soccer league, will also be starting soon.
- 261 ○ Parties discussed zoning and building permits.

262

- 263 • Ty Cameron, City Recorder

- 264 ○ Reported that there was nothing to report but reminded Council of the Historic Preservation
 265 Commissions walking tour tomorrow night at the Old Rock Church.

266

- 267
- 268 • Ryan Snow, City Manager

- 269 ○ Updated council on the fiber project and that the ARPA funds have come through and have been
 270 applied to the fiber project as it qualifies for such.
- 271 ○ Reported to council the current status of 100 S road development and that road excavation will be
 272 starting soon.
- 273 ○ Reviewed with council the cities electric charging station and its data usage since being installed.
- 274 ○ Reported that the city is working on a couple of grants one of which is to update a playground.
- 275 ○ Parties discussed the grant that was approved for the city celebration.
- 276 ○ Indicated that money is being raised for a skate park and body cameras for crossing guards.
- 277 ○ Parties discussed the completion time frame for 100 S. Ryan indicated that they are hoping to have
 278 it all completed before winter.

- 279
- 280 • Mayor indicates that there are no further things to discuss and calls for a motion to adjourn.

281

282 **Motion to adjourn meeting – Council member Kirk. 2nd – Council member Sealy**

283 **Motion to proceed to the public hearing stage of the codification – Council member Sealy. 2nd – Council**
 284 **member Nebeker.**

285 **Vote:**

286 **Yea- Council members Sealy, Paulsen, Kirk, Speth & Nebeker.**

287 **Ney-**

288 **Abstained-**

289 **Absent-**

290

291 **Motion passes, meeting adjourned.**

292

293 Next Meeting September 21st, 2022

294

295 Minutes prepared by Ty Cameron, City Recorder.

296 Minutes approved by Council on the _____ day of _____ 2022

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306

Kathleen W Alder, Mayor

Ty Cameron, City Recorder