



PROVIDENCE CITY
15 South Main Street, Providence, UT 84332
(435) 752-9441 www.providencecity.com

Finance and Records Department
Tennis Instructor – Seasonal Position

Under the general supervision of the Administrative Services Director, instructs group tennis lessons for youth ages 7 – 15 and adults.

Essential Duties:

The following duties **are not** intended to serve as a comprehensive list of all duties performed by employees in this position, only a representative summary of the primary duties and responsibilities.

- Instructs group tennis lessons.
 - Instruction should include: understanding tennis rules, scoring procedures, safety rules and tennis etiquette.
- Keeps accurate records and schedules.
- Assists in keeping court areas clean and safe.

Selection Factors:

- Excellent communication skills
- Positive attitude
- At least 1 year experience in tennis instruction or recommendation of high school coach.

Environmental Factors and Physical Demands:

The environmental factors and physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Lessons are taught on outdoor tennis courts. When working outdoors, there is the potential for exposure to adverse weather conditions, odors, dust, dirt, rain, heat, cold, and loud noises.
- Must be able to stand, walk, stoop, kneel, crouch, and reach for extended periods of time.
- Must be able to bend at waist and perform repetitive foot and hand action.
- Good hand/eye/foot coordination required.
- Must be able to demonstrate tennis ability.
- Must have a background check (if over 18)
- Must pass a pre-employment drug test.

Location and hours: Lessons are generally taught at Zollinger Park and/or Braegger Park, 2 sessions (one in June and one in July), 6 lessons/per session, 2 classes per week for 3 age groups: 7-9 years-old, 10-15 years-old, and 16+. Class days and times to be determined.

Hourly Rate: Negotiable

Screening: Based on meeting the minimum requirements and job-related experience, knowledge, skills, abilities, and education as presented on the application and resume. Selection may be based largely upon an oral interview.

Providence City reserves the right to reject any and/or all applicants.

PROVIDENCE CITY CORPORATION IS AN EQUAL OPPORTUNITY EMPLOYER

Providence City is an equal opportunity employer and will not discriminate on the basis of race, color, religion, national origin, ancestry, age, sex, sexual orientation, or on the basis of a physical or mental disability unrelated to the ability to perform the work required.

