

1 **PROVIDENCE CITY COUNCIL MEETING MINUTES**

2 Wednesday April 19th, 2023, 6:00 PM

3 Providence City Office Building, 164 North Gateway Drive, Providence UT

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5 To view the video recording account of the City Council meetings please visit the City's YouTube Channel.  
6 Providence City's YouTube Channel Link: [Providence City Council 4/19/2023 - YouTube](#)

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8 **HR. MIN. SEC.** in **GREEN** above items are times stamps for the YouTube video of the City Council meeting.

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10 **Opening Ceremony:**

11 **Call to Order:** Mayor Alder

12 **Roll Call of City Council Members:** Mayor Alder, Council Members Kirk, Speth, Sealy, Nebeker & Paulsen  
13 (Via Zoom)

14 **Staff in Attendance:** Ryan Snow (City Manager), Skarlet Bankhead (Community Services Director), Rob  
15 Stapley (Public Works Director) & Ty Cameron (City Recorder)

16 **Pledge of Allegiance:** Council Member Sealy

17 **Opening Remarks/Prayer:** Council Member Speth

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19 **2 MIN. 15 SEC.**

20 **Council Reports:** Items presented by the City Council members will be presented as informational only; no  
21 formal action will be taken.

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23 **Council Member Speth:**

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- 25 • Highlighted his continued work on emergency preparedness for the city and has recently focused on
- 26 potential flooding that could be happening this Spring. Has met with Drew Taylor, an LDS Stake President
- 27 from the River Heights LDS Stake, and noted that they are working on gathering volunteers to hopefully
- 28 help mitigate the flooding in certain areas of the city.
- 29 • Is reaching out to residents who live along the water ways and streambeds to make sure that they are
- 30 keeping a watch on the water levels.
- 31 • Discussed the process of filling sandbags and the importance of disposing of those sandbags when the
- 32 flooding has receded.
- 33 • Parties discussed notifying citizens of the need to clean up their sandbags once the flooding has stopped.

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35 **Council Member Sealy:**

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- 37 • Attended flood meetings with the irrigation companies in the area and is trying to put a few projects
- 38 together that can be posted on JustServe that will help with the potential flooding. Is trying to be as clear
- 39 as possible as to what needs to be done and how. Conveyed the importance of clarifying with citizens
- 40 what should and shouldn't be done when it comes to mitigating or diverting flood waters.
- 41 • Discussed the citizens responsibility when it comes to flooding and the importance of keeping their
- 42 waterways clear, using sump pumps; and having flood insurance.
- 43 • Filled in for the mayor at the recent Chamber of Commerce meeting. Has talked with the Mayor of River
- 44 Heights with regards to working with them to help with flooding issues, green waste removal and using
- 45 the city's chipper if necessary.
- 46 • The parties reported the current green waste situation and the track hoe the city is currently renting.

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48 Council Member Kirk:  
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- 50 • Reported that the annual Easter Egg Hunt had to be cancelled due to weather but that the Youth Council  
51 are planning to use the candy that would have been for the hunt for future parades that they will attend.
- 52 • Has made progress on her fiber goals, creating a matrix the citizens can use to better understand what's  
53 available and how it compares to other services or providers. Has scripted a draft for a video that will be  
54 created in the near future that will inform citizens on how to sign up for fiber.
- 55 • Youth Council applications are available and are open to any youth from 8<sup>th</sup> to 12<sup>th</sup> grade. Informed that  
56 it is a great opportunity for them to gain service experience, plus it looks great on a resume. Seniors are  
57 given a letter of recommendation that they can use for employment or college applications.
- 58 • The parties discussed the City Council meeting in June and indicated that the majority of Council Members  
59 have a conflict with that date and wondered if it be best to change the date. Staff will have it on for  
60 discussion on Mays agenda.

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62 Council Member Nebeker:  
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- 64 • Relayed that he was unable to attend the recent mosquito abatement meeting but will be sure to attend the  
65 next one and report on their plans for this coming spring and summer.
- 66 • Conveyed to the Council that the zoning public hearing, regarding the upcoming annexation that was  
67 before the Planning Commission last week, was well attended and that much of the public were against  
68 the zone request.
- 69 • Mentioned that one of his recent goals was to get his picture put up on the city's website and staff have  
70 indicated that though it is not on the current site they can confirm that it is on the new website that will be  
71 going live in the coming weeks.

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73 Council Member Paulsen:  
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- 75 • Noted that he was unable to attend the recent trails meeting but will watch the recording when he has time  
76 and report back on what's going on and their upcoming plans.
- 77 • Indicated that he did watch the Planning Commission meeting regarding the zoning public hearing for the  
78 upcoming annexation that they will be discussing next month and stated that it was a worth while watch  
79 and that all the members should try and watch it if they already haven't.
- 80 • Reported that Trails Day is May 6<sup>th</sup> and has signed the city up to have a booth.

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82 Mayor Kathleen Alder:  
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- 84 • Continues to attend the Lee Ray McCallister Fund Conservation meetings where they are working on  
85 establishing steps on the ways landowners can apply for the fund and the requirements that they have to  
86 met to qualify.
- 87 • Parties discussed the Lee Ray McCallister fund and how its set up. Clarified that it is separate from the  
88 States 20 million conservation fund that they have set up. Parties asked about the criteria to be able to  
89 apply for the fund.

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93 **36 MIN. 55 SEC.**

94 **Approval of the minutes:**

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96 ➤ **Item No. 1 Approval of the Minutes:** The Providence City Council will consider for approval the  
97 minutes of March 15th 2023 . **(MINUTES)**

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  - Mayor Alder called for the approval of the minutes.
  - No corrections were needed.

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102 **Motion to approve the City Council minutes of March 15<sup>th</sup>, 2023 – Council Member Sealy. 2<sup>nd</sup> –**  
103 **Council Member Nebeker.**

104 **Vote:**

105 **Yea- Council Members Kirk, Speth, Sealy, Nebeker & Paulsen**

106 **Ney-**

107 **Absent-**

108 **Abstained-**

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110 **Motion passes, minutes approved.**

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112 **Public Comments:** Citizens may express their views to the City Council on issues within the City’s jurisdiction.  
113 The City Council accepts comments: by email providencecityutah@gmail.com, and by text 435-752-9441.

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  - Mayor Alder opened the floor for public comment.
  - Staff indicated no comments had come in via text or email.
  - No comments were made. Mayor Alder closed the public comment section of the meeting.

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119 **Resolutions/Ordinances:**

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121 **38 MIN. 30 SEC.**

122 ➤ **Item No. 2 Ordinance 02-2023 Floodplain Management Regulations Amendment:** The  
123 Providence City Council will review, discuss, and may take action on approving Ordinance 02-2023 which  
124 amends PCC 10-16 All Sections. Amendment request comes per the new FEMA revised Cache County  
125 Flood Insurance Rate Maps. **(ORD. 02-2023)**

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  - Mayor Alder called item 2, gave a brief introduction and asked Ryan Snow if he had any comments.
  - Ryan Snow indicated to the Council that this item was before the Planning Commission a few weeks ago where they held a public hearing and made the recommendation that the City Council approve this Ordinance. Indicated that Skarlet Bankhead who drafted the report is present via zoom if they had any questions.
  - Skarlet Bankhead reviewed with Council that this amendment to the floodplain management regulations found in the city’s code came about due to FEMA updating their guidelines and flood maps. In order to conform to those new maps and guidelines, the city has to pass this amendment.

- Ms. Bankhead detailed that these changes were based on a template that was provided to the city by FEMA. She has been in contact with FEMA and State representatives to make sure they have made all the necessary changes.
- Council member Speth asked about page 19 of the report and AO zones. Ms. Bankhead responded that it is wording from FEMA and is included in the amendment even though the city doesn't currently have any of those zone designations.
- Parties asked about the new updated FEMA maps, process, base elevations and what is not known or reported. Parties reviewed the County maps a how they will also reflect the updates.
- Council member Sealy asked about the effective date. Ms. Bankhead responded that the ordinance has to be submitted on or before May 9<sup>th</sup>, which is why it is included in this agenda. The effective date will be based on the approval of it tonight and when the mayor signs the ordinance.
- Parties reviewed the city's current flood zones and the Ballard Springs area and the potential development that is going on down in that area. Staff indicated that developers will still have to comply with all requests and reports, which includes the base flood plain elevations reports.

**Motion to approve Ordinance 02-2023 Floodplain Management Regulations Amendment – Council Member Speth. 2<sup>nd</sup> - Council Member Kirk.**

**Vote:**

**Yea- Council Members Kirk, Speth, Sealy, Nebeker & Paulsen**

**Ney-**

**Absent-**

**Abstained-**

**Motion passes, ordinance 02-2023 approved. Mayor will sign the ordinance and Ms. Bankhead will submit the report. Providence City Code 10-16 will be amended.**

- Skarlet Bankhead commented on a letter the mayor may have received and that she can disregard it as the report should be filed on time.

**51 MIN 40 SEC.**

**Staff Reports:** Items presented by Providence City Staff (including but not limited to: Public Works Director, Community Services Director, City Recorder, and City Manager) will be presented as information only.

**Rob Stapley (Public Works Director):**

- Shared that his staff is keeping an eye on the flooding and that the creeks are looking good so far, no major red flags.
- City staff and volunteers have done a great job of cleaning up the creek and clearing debris.
- Indicated that they have around 1,500 sandbags made a ready to go.
- Parties discussed the potential flooding around 300 East and the culvert there. Rob indicated that a couple of cement blocks were put up there just in case. One of the biggest issues they face is rocks that come lose and divert the water, unfortunately the rocks don't break lose until the flooding is happening so its hard to prevent.
- Pumps will be put in a few areas around town to divert the water into Blacksmith Fork. Discussion was held about the possible locations of these pumps and where the water could go.

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- Mayor Alder asked that we inform the residents that sump pumped water should not go into the sewer.
  - Council Member Paulsen asked about the budget and the changes or increases that would need to be adjusted due to the heavy water or winter we've had. Ryan Snow responded that there may be a few line items or areas that might need adjustment. Commented on the amount of salt the city had to buy this winter to keep the roads cleared and how that may affect the budget.
  - The parties talked about green waste pick up and associated fee. Even though we don't have a community green waste bin, residents can still use the Logan green waste landfill for their green waste, so the fee is still being applied. Staff are in talks with Logan City to see what can be done. Parties discussed what we might do in the future for green waste options and green waste cans.

193 Skarlet Bankhead (Community Services Director):

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- Reported that spring recreation has been on and off due to weather, but they are hoping to get things going as the weather warms up in these next few days.
  - Attended the Cache Economic Summit where they discussed current demographics and reports regarding development and growth in the valley.
  - Staff have received a small rezone request where the applicant is requesting an R-1-10 zone.
  - Have started to see a few more subdivisions getting under way as well as some individual houses. Expecting to see some more as the weather warms.
  - The Council asked about the pickleball nets. Staff responded that if they're not already up they should be up in the next few days.

205 Ty Cameron (City Recorder):

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- Reported that the City's new website is in its testing phase and staff are going through it and directing questions and recommendations to the design team to make sure it's exactly how the city wants it and that it functions as it should.

211 Ryan Snow (City Manager):

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- Reported on the recent conference he has attended over the last week and half.
  - Reviewed with the Council the cities current and upcoming projects which included updating 10 of the city's worst roads, drilling for a new well and creating more pickleball courts. Indicated that the city's waste removal services are still moving along, and that the city was in the process of buying the necessary trucks.
  - Parties elaborated on the future of green waste removal services and the consortium contract. Parties discussed commercial waste management. Council member Speth asked about medical waste and how that would be treated or picked up. Staff indicated that they would have to look into that.
  - Parties discussed the treatment plant feasibility study, and that Zions bank was helping them put that together and that it is underway. There is no timeframe yet, but we are gathering the necessary information to move forward.
  - Ryan Snow reviewed the budget and that it would be on next month's agenda for official approval. Commented that the city had a big water year so they may see significant increases in some areas

227 of the budget. As was mentioned earlier the city went through a lot of salt to keep the roads clear  
228 this winter. The parties addressed possible budget adjustments and the State helping to mitigate  
229 some of the cost due to the increased snow we received this year.

- 230 • Council Member Sealy reminded residents of the importance of leaf clean out and for them to try  
231 and clean it themselves as the city does do some cleaning, but we would like citizens to do the  
232 bulk of the leaf clean up around their homes and ditches.
- 233 • The city is looking for a CDL driver to be able to sweep the streets. Parties discussed making sure  
234 residents are doing their part to keep the storm drains clean as well as the irrigation systems.  
235 Advised to please clean up anything that can float or snag.
- 236 • Parties asked about cleaning out the remaining parts of the creek that haven't yet been cleaned.  
237 Rob Stapley responded that they are just waiting for some of the snow to melt and then they'll be  
238 able to get some volunteers to hopefully clear out the rest of the creek bed. Council Member Speth  
239 indicated that his LDS wards elders quorum was planning an activity to help with the cleanup.

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241 **Motion to adjourn – Council Member Kirk. 2<sup>nd</sup>- Council Member Speth.**

242 **Vote:**

243 **Yea- Council Members Kirk, Speth, Sealy, Nebeker & Paulsen**

244 **Ney-**

245 **Absent-**

246 **Abstained-**

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248 **Motion passes, meeting adjourned.**

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250 **Next meeting May 17<sup>th</sup>, 2023.**

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253 **Minutes approved by vote of City Council on \_\_\_\_\_ day of \_\_\_\_\_ 2023.**

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**Kathleen Alder, Mayor**

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**Ty Cameron, City Recorder**